

City of Miami



March 29, 2016

VIA: Hand Delivery

Name: Mijail Orozco

Dear Mijail Orozco,

Effective today, March 29, 2016, you are hereby terminated from your employment with the City of Miami, Department of Fire-Rescue. The following is the written statement of reasons for your termination from employment.

Pursuant to an investigation conducted by the City of Miami Department of Fire-Rescue:

You engaged in disgraceful conduct when you socialized in the Booby Trap Gentlemen's Club while on duty, including sitting in a booth for an extended period of time and consuming alcoholic drinks.

You knowingly fled the scene of an accident after being involved in a motor vehicle collision while driving on duty on February 24, 2016, in violation of Florida Statute 316.061.

You failed to comply with a direct order and provided false statements when during a recorded interview and after being given a direct order to tell the truth, you provided false information regarding the time the VMR class you attended on February 24, 2016, concluded.

You failed to immediately return to your work assignment after leaving the VMR course you were attending while on City time.

You admitted in a recorded statement under oath on March 1, 2016, that you did not return to duty after leaving the VMR course you attended, were socializing at a bar for an extended period of time while on City time, consumed a number of alcoholic beverages on duty, and fled the scene of an accident while on City time. In addition, you

communicated that you intended to return to work and work as an emergency responder after consuming the aforementioned drinks.

By the aforementioned acts you have violated the City of Miami, Department of Fire-Rescue Rules and Regulations, Article 5 Section D -- Rules of Conduct, Conduct Category:

1. Members shall not engage in criminal or unlawful activities.
4. No member shall knowingly make a false report.
12. Members shall not conduct themselves, on or off duty, in any way that will bring discredit or ill repute to the Department or any of its members, as a group or as individuals.
13. Members shall not drink alcoholic beverages while on duty nor report for duty while under the influence of alcohol. Application of this rule shall be in accordance with the Labor Agreement

And

Department of Fire-Rescue Rules of Conduct -- Lateness/ Attendance:

2. While on duty or standby, all members shall be alert and remain at their assigned duty posts until properly relieved.
3. No member shall be absent from duty without permission.
4. All members shall report for duty on time.

And

Department of Fire-Rescue Rules and Regulations, Article 5 Section B -- Standards and Regulations for all Department Employees:

8. All employees shall report for duty/work on time.
11. All members shall remain on duty until properly relieved. Members who leave duty without being properly relieved will be "Abandoning a Duty Post" and be considered AWOL: a. Members who abandon a duty post shall be

carried "W" for the period they are AWOL and may receive appropriate progressive discipline.

And

You have also violated the Department of Fire-Rescue Operational Procedures Manual -- Article 1 -- Section 40 -- Lateness/AWOL/Abandoning a Duty Post:

Reporting for Duty:

- (1) All bargaining unit employees shall report for duty/work on time.
- (3) A bargaining unit employee will be considered Absent Without Leave (AWOL) if he/she fails to communicate with his/her supervisor within thirty (30) minutes of the prescribed reporting time.

Further: Abandoning a Duty Post:

- (4) All bargaining unit employees shall remain on duty until properly relieved.
- (5) Bargaining unit employees who leave duty without proper relief shall be carried "W" for the period of Absence Without Leave and may receive appropriate progressive discipline for being AWOL.

In addition, you have also violated the Department of Fire-Rescue Operational Procedures Manual -- Article 1 -- Section 52 - Alcohol Use or Possession:

Other than for an emergency event it is also against department policy to visit and/or socialize in bars or nightclubs while on duty even if alcohol is not being consumed or purchased. This prohibition includes other venues where alcohol sales and/or consumption are a major part of the business or event. Visits to any of these types of establishments for non-emergency activities require the approval of the District Chief for Emergency Response Division personnel or the appropriate supervisor for personnel in other divisions. If there is any question as to whether a location being visited falls under this policy it should be cleared with the appropriate supervisor, as mentioned above, prior to visiting. This is not intended to prohibit crews from eating at restaurants during normal meal service hours whose primary business is food service, but that also serve alcohol. However, the purchase of alcohol in a restaurant is prohibited while on duty even if intended for someone else's consumption

And

City Civil Service Rules, Section 14.2, Grounds for Dismissal, Suspension and Demotion. The following are declared to constitute a breach of duty and to be grounds for dismissal or suspension from the classified service or grounds for demotion, though charges may be based upon causes other than those enumerated: viz, that any employee of the City of Miami, who:

- (e) Has violated any lawful and reasonable official regulation or order, or failed to obey any lawful or reasonable direction made and given by his/her superior, where such violation or failure to obey amounts to:
 - (1) an act of insubordination
 - (2) a serious breach of proper discipline; or
 - (3) resulted, or reasonably might be expected to result, in loss or injury to the City or to the public or to the prisoners or wards of the City; or
- (f) Has been under the influence of alcoholic beverages, on duty or off, his/her conduct while under said influence, bringing reproach upon the City of Miami; or has been under the influence of drugs, narcotics, barbiturates or central nervous system stimulants as defined in Section 893, Florida Statutes, on duty or off, his/her conduct while under said influence, bringing reproach upon the City of Miami; or
- (h) Has been guilty of actions which amount to insubordination or disgraceful conduct, whether committed on duty or off; or
- (i) Has been wantonly offensive in conduct or language toward the public or City officers or employees;
- (q) Has been absent from duty without leave, or has failed to report for work after the leave of absence has expired, or after the said leave of absence has been disapproved or revoked and cancelled; or

And

You have also violated City of Miami Administrative Policies, APM-3-12:

The use, sale, purchase, possession, manufacture, distribution, or dispensation of drugs or other metabolites on the City property, while at work, while on duty, during duty hours, while conducting the City's business, or while operating the City's vehicles or machinery is

a violation of the City's Program and will result in discipline, up to and including immediate dismissal.

And

Florida Statute 316.061 Crashes involving damage to vehicle or property

(1) The driver of any vehicle involved in a crash resulting only in damage to a vehicle or other property which is driven or attended by any person shall immediately stop such vehicle at the scene of such crash or as close thereto as possible, and shall forthwith return to, and in every event shall remain at, the scene of the crash until he or she has fulfilled the requirements of s. 316.062.

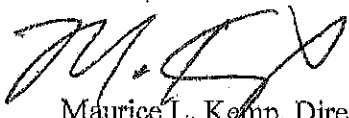
You may, if you so desire, respond to this written statement of reasons in writing disputing any or all of the reasons cited above. If you choose to do this your written response should be directed to the Fire Chief and shall be made part of the records of the Civil Service Board. This response must be received no later than ten (10) calendar days after your receipt of this written statement of reasons.

In addition, if you feel this termination is without just cause, you may appeal in writing to the Civil Service Board, Miami Riverside Center (MRC), 444 SW 2nd Avenue, 7th Floor, Miami, Florida 33130, for a hearing within fifteen (15) days from the effective date of this action request, or you may elect to initiate the grievance procedure as outlined in the current collective bargaining agreement.

City of Miami

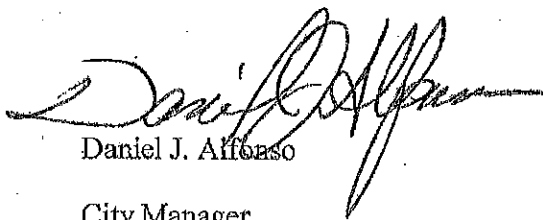
Civil Service Board
444 SW 2nd Ave - 7th Floor
Miami, Florida 33130

Sincerely,



Maurice L. Kemp, Director

Department of Fire-Rescue



Daniel J. Alfonso
City Manager

M.O.

CITY OF MIAMI FIREFIGHTERS



***Only For 96/104 Hours**

Date: April 11, 2016
 Name: Orozco, Mijail A
 Emp. ID: 40292
 Date of Entry: 2/22/2011
 Years of Service: 5.1

Final Payout Rate:	\$28.1833
--------------------	-----------

Sick Leave Balance
 Residual l-time not entitled due to length at work

Sub Total
 Vacation Hours Converted to Sick Leave
 Percent of Sick Leave Converted to Vacation

FINAL SICK LEAVE BALANCE


To Health Plan

Hours	
514.00	
-514.00	
514.00	
0.00	
0.00	
0.0%	
0.00	hours
220.17	
0.00	
0.00	
0.00	
220.17	
0.0%	
220.17	

Vacation Balance
Include Severance 25+ Years of Service (208)
Exclude Severance 25+ Years of Service (208)
 Sick Leave Hours Converted to Vacation
 Sub-Total of Vacation Time (does not include line 25)
 Percent of Vacation Converted to Sick Leave
 Balance of Vacation Time (including excluded severance)

FINAL VACATION LEAVE BALANCE
COMP. (EARNED) TIME BALANCE

Paid 220.17 hours
Paid 150 hours


4-11-16

 Department of Fire Payroll Date

Total Dollars Paid to Health Plan	To Health Plan	\$0.00
Total Vacation Dollars	Paid	\$6,205.12
Comp. (Earned) Time	Paid	\$4,227.50
Overpayments:	Owes	\$0.00

Total Paid \$10,432.61



Date: 4/4/2016
 Name: Orozco, Mijail A
 Emp# 40292

Make up of Payout Rate

Enter Hourly Rate	Rev. Inc Flat	Driver Flat	Fire Prevention Flat	ALS 6%	ALS 3%	Dive Team Flat	HazMat Flat	TRT Flat	Paramedic Supplement Flat	Instructor/Inspector Flat	Air Truck Driver Flat	Air Program Coordinator Flat	Battalion Commander	40 Hour 5% Pay	Station Commander Pay 1%	Fire Central Pay 5%	Plans Examiner Pay 10%	On-C Assign Pay 10%
	\$57.70	\$96.15	\$57.70	6%	3%	\$96.15	\$96.15	\$96.15	\$230.77	\$96.15	\$96.15	\$96.15	5%	5%	1%	5%	10%	10%
If 96 Hrs - answer "y" only to supplements received.	n	n	n	n	n	n	n	n	n	n	n	n	n	n	n	n	n	n
If 104 Hrs - answer "y" only to supplements received.	y	y	y	y	y	n	y	n	y	n	n	n	n	n	n	n	n	n

96 Hour Final Payout Rate	\$22.3356
104 Hour Final Payout Rate	\$28.1833

Assignment History (Org: Org: Miami A): 03-29-2016

All Periods

Employee

Contingent Worker

Total

Including Breaks

Years
Months

5
1

Years
Months

5
1

Years
Months

5
1

Work History

Date

Start
End

This Period

Years
Months

Worker Type

02-22-2011
03-29-2016

5
1

☒ Employee
☐ Contingent Worker

Business Group

City of Miami

Assignment History

Effective Dates

Seq
From
To
Organization
Job
Position

1
02-22-2016
03-29-2016
184010 - Fire Rescue-
5331.Fire Fighter 52/10
3973.Fire Fighter 52/10

1
10-04-2015
02-21-2016
184010 - Fire Rescue-
5331.Fire Fighter 52/10
3973.Fire Fighter 52/10

1
12-29-2013
10-03-2015
184010 - Fire Rescue-
5331.Fire Fighter 52/10
3973.Fire Fighter 52/10

1
10-01-2012
12-28-2013
184010 - Fire Rescue-
5305.Fire Fighter 96 H
3973.Fire Fighter 96 H

Name CMIA Vacation Plan

Accrual Category Vacation

Dates

Entitlement Calculation 12-27-2015 - 03-29-2016

Net Entitlement 220.17

Last Accrual 03-29-2016

Entitlement Details

Element Name	Input Value Name	Total Entitlements	Units	Effect On Net
CMIA Vacation Plan	Accrual Plan	35	Hours	Add
CMIA Vacation Plan Carried Over	Plan Hours	259.67	Hours	Add
Anniversary Vacation Hours	Hours	0	Hours	Add
FMLA Vacation	Hours	0	Hours	Subtract
Fire Vacation Sch Change Down	Hours	0	Hours	Subtract
Fire Vacation Sch Change Up	Hours	0	Hours	Add

Name **Comp Time Plan**

Accrual Category **Comp Time**

Dates

Entitlement Calculation **12-27-2015** - **03-29-2016**

Net Entitlement **150**

Last Accrual **03-29-2016**

Entitlement Details

Element Name	Input Value Name	Total Entitlements	Units	Effect On Net
Comp Time Plan	Accrual Plan	0	Hours	Add
Comp Time Plan Carried Over	Plan Hours	108	Hours	Add
CMLA Fire Sick Pool Comp Time	Hours	0	Hours	Subtract
Comp Time Absence	Hours	0	Hours	Subtract
Comp Time Adjustment	Hours	0	Hours	Add
Comp Time COA	Hours	0	Hours	Subtract

Name **Sick Time Plan**

Accrual Category **Sick**

Dates

Entitlement Calculation **12-27-2015** - **03-29-2016**

Net Entitlement **514**

Last Accrual **03-29-2016**

Entitlement Details

Element Name	Input Value Name	Total Entitlements	Units	Effect On Net
Sick Time Plan	Accrual Plan	30	Hours	Add
Sick Time Plan Carried Over	Plan Hours	484	Hours	Add
Annual Sick Payout	Hours	0	Hours	Subtract
FMLA Illness	Hours	0	Hours	Subtract
Fire Illness Adjustment	Hours	0	Hours	Subtract
Fire Sick Sch Change Down	Hours	0	Hours	Subtract

Not entitled



Effective Date:	29-MAR-2016	Employee Number:	40292
Employee Name:	Orozco, Mijail A.	Employee Group:	IAFF (Fire)
Job:	5331.Fire Fighter 52/104hrs.Classified	Bargaining Unit	
Department:	18 - Fire Department		
Termination Reason:	Dismissal - For Cause		

PAF Committed -29-MAR-2016-Termination V5 for Orozco, Mijail (proposed by Mendiola, Manuel)

Termination

Termination Date	29-MAR-2016
Notification Date	29-MAR-2016
Reason	Dismissal - For Cause
Retirement Type	
Retirement Date	
Comments	Final pay rate \$ 28.1833

Action History

Num	Action Date	Action	Action Role	Action By	Details
1	05-APR-16	SUBMIT	Mendiola, Manuel	MMENDIOLA	Not entitled to 1 time paid
2	06-APR-16	APPROVED	Gomez, Arturo J.	AGOMEZ	
3	06-APR-16	RFC	ER:Reviewer	WDOWNER	Please attach actual Dismissal letter, and also correct "Reason" to the appropriate action. Thanks, wd
4	06-APR-16	RESUBMIT	Mendiola, Manuel	MMENDIOLA	Not entitled to 1 time paid
5	06-APR-16	APPROVED	Gomez, Arturo J.	AGOMEZ	
6	07-APR-16	APPROVED	ER:Reviewer	WDOWNER	
7	07-APR-16	APPROVED	ER:Director-Designee	DANDELGADO	Approved for HR Director - Daniel Delgado
8	07-APR-16	APPROVED	ER:City Manager-Designee	AKLOSE	
9	07-APR-16	APPROVED		CMIA_APPROVER	



Effective Date:	29-MAR-2016	Employee Number:	40292
Employee Name:	Orozco, Mijail A.	Employee Group:	IAFF (Fire) Bargaining Unit
Job:	5331.Fire Fighter 52/104hrs.Classified		
Department:	18 - Fire Department		
Termination Reason:	Termination of Employment		

PAF Committed -29-MAR-2016-Termination V5 for Orozco, Mijail (proposed by Mendiola, Manuel)

Termination

Termination Date	29-MAR-2016
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7	07-APR-16	APPROVED	ER:Director-Designee	DANDELGADO	Approved for HR Director - Daniel Delgado
8	07-APR-16	APPROVED	ER:City Manager-Designee	AKLOSE	
9	07-APR-16	APPROVED		CMIA_APPROVER	



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Termination: Review

[Cancel](#)[Printable Page](#)[Save For Later](#)[Back](#)[Submit](#)

Effective Date 03-29-2016

Employee Name **Orozco, Mijail**Employee Number **40292**Organization Email Address MOrozco@miamigov.comDepartment **184010 - Fire****Rescue-Fighting**Job **5331.Fire Fighter****52/104hrs.Classified**

Review your changes and, if needed, attach supporting documents.

Indicates Changed Items.

Termination Details

Termination Date **03-29-2016**Notification Date **03-29-2016**Reason **Termination of Employment**

Rehire

Retirement Type

Retirement Date

Comments **Final pay rate \$ 28.1833**

Additional Information

Attachments

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

View [Add](#)

Approvers

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
+ Show	1	Gomez, Arturo	HR People	1	Approver		
+ Show	2	ER:Reviewer	Position Control Roles	2	Approver		
+ Show	3	ER:Director-Designee	Position Control Roles	3	Approver		
+ Show	4	ER:City Manager-Designee	Position Control Roles	4	Approver		
+ Show	5	CMIA_APPROVER	FND Users	5	Approver		

Mendiola, Manuel

From: Aragon, Niorge
Sent: Tuesday, March 29, 2016 6:17 PM
To: Fire Payroll Staff
Cc: Fire Chiefs Executive Staff
Subject: FF. Mijail Orozco termination

Good evening,

Please be advised that effective today, March 29, 2016, FF. Mijail Orozco has been terminated from his position as a firefighter.

Sincerely,

Captain N. Aragon
Executive Officer to the Fire Chief
Management Services Division
City of Miami Fire-Rescue Dept.
1151 NW 7St. Miami, FI 33136
305-416-5450 (Ph)
305-926-2929 (Cell)
305-400-5320 (Fax)
Email: naragon@miamigov.com



This message including all attachments is privileged and confidential, intended only for the named recipient(s) and may contain information that is privileged or exempt from disclosure under applicable law. If you are not the intended recipient(s), you are notified that dissemination, distribution or copying of this message is strictly prohibited. If you receive this message in error, or are not the named recipient(s), please notify the sender at either the address or telephone number listed.

Mendiola, Manuel

From: Brown, Carol
Sent: Monday, April 04, 2016 3:01 PM
To: Dubois, Debbie; Mendiola, Manuel
Cc: McGann, Tyrone
Subject: RE: Orozco final payout

Good Afternoon,

I have not processed nor having anything pending for Mijail Orozco.

Carol E. Brown
Fiscal Assistant
City of Miami Fire-Rescue
(305) 416-5426

From: Dubois, Debbie
Sent: Monday, April 04, 2016 1:48 PM
To: Mendiola, Manuel; Brown, Carol
Cc: McGann, Tyrone
Subject: RE: Orozco final payout

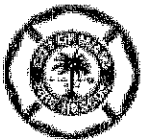
Hey Manny,

No, reimbursements in the past 6 month. He's clear on our end.

Thank you,

Debbie Dubois

Admin Aide I
City of Miami Fire Dept.
Fire Training Center
3425 Jefferson Street
Miami, FL 33133
Office: 305-569-3602
Email: ddubois@miamigov.com



From: Mendiola, Manuel
Sent: Monday, April 04, 2016 1:34 PM
To: Dubois, Debbie; Brown, Carol
Cc: McGann, Tyrone
Subject: FW: Orozco final payout

Hello Debbie and Carol:

Please read below and let me know how much to collect before I process payout, class name and all that. Any books he hasn't returned? Equipment? Gear? Please advise.

Thanks,

Manny Mendiola
Fire Payroll Coordinator
Technical Services Division
305-416-1640(Office)
305-400-5412(Fax)
Email: mmendiola@miamigov.com



From: Radelman, Craig
Sent: Monday, April 4, 2016 11:50 AM
To: Gomez, Arturo
Cc: McGann, Tyrone; Fire Training Coordinator
Subject: Orozco final payout

Art, just a reminder that per OPM 1-21 section 2 bullet 7 members who leave employment with the city within 6 months of reimbursement must repay that money. In the past when some of our guys left for the county we took that out of their final check. If you don't track it the FTC should have records of any reimbursements he received. The VMR tech class will NOT be processed for reimbursement so I don't know if there are others. Thanks

Craig Radelman
Assistant Fire Chief
Emergency Response Division
Miami Fire Department
Search/Canine Coordinator
Florida Task Force 2
305-416-5424

Mendiola, Manuel

From: Gomez, Arturo
Sent: Monday, April 04, 2016 2:22 PM
To: Mendiola, Manuel
Subject: FW: Orozco final payout

See below, should not be an issue

*Arturo Gomez, Assistant Fire Chief
Technical Services Division
City of Miami Fire-Rescue
444 S. W. 2 Avenue 10th floor
Miami, FL 33139
Ofc: (305) 416-1024
Fax: (305) 400-5022*



"Excellence through Service"

From: Burton, Dena On Behalf Of Fire Training Coordinator
Sent: Monday, April 4, 2016 1:55 PM
To: Radelman, Craig; Gomez, Arturo
Cc: McGann, Tyrone; Fire Training Coordinator
Subject: RE: Orozco final payout

Chiefs,

According to his reimbursement folder, the last reimbursement he received was in May of 2015.

Dena Burton, Captain
Fire Training Coordinator
CITY OF MIAMI
Department Of Fire-Rescue
Training Division
3425 Jefferson Street
Miami, FL 33133

dburton@miamigov.com
Cell: (786)367-7734
Office: (305)569-3614



From: Radelman, Craig
Sent: Monday, April 4, 2016 11:50 AM
To: Gomez, Arturo
Cc: McGann, Tyrone; Fire Training Coordinator
Subject: Orozco final payout

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Craig Radelman
Assistant Fire Chief
Emergency Response Division
Miami Fire Department
Search/Canine Coordinator
Florida Task Force 2
305-416-5424

City of Miami



March 29, 2016

VIA: Hand Delivery

Name: Mijail Orozco

Dear Mijail Orozco,

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Pursuant to an investigation conducted by the City of Miami Department of Fire-Rescue:

You engaged in disgraceful conduct when you socialized in the Booby Trap Gentlemen's Club while on duty, including sitting in a booth for an extended period of time and consuming alcoholic drinks.

You knowingly fled the scene of an accident after being involved in a motor vehicle collision while driving on duty on February 24, 2016, in violation of Florida Statute 316.061.

You failed to comply with a direct order and provided false statements when during a recorded interview and after being given a direct order to tell the truth, you provided false information regarding the time the VMR class you attended on February 24, 2016, concluded.

You failed to immediately return to your work assignment after leaving the VMR course you were attending while on City time.

You admitted in a recorded statement under oath on March 1, 2016, that you did not return to duty after leaving the VMR course you attended, were socializing at a bar for an extended period of time while on City time, consumed a number of alcoholic beverages on duty, and fled the scene of an accident while on City time. In addition, you

communicated that you intended to return to work and work as an emergency responder after consuming the aforementioned drinks.

By the aforementioned acts you have violated the City of Miami, Department of Fire-Rescue Rules and Regulations, Article 5 Section D – Rules of Conduct, Conduct Category:

- 1. Members shall not engage in criminal or unlawful activities.**
- 4. No member shall knowingly make a false report.**
- 12. Members shall not conduct themselves, on or off duty, in any way that will bring discredit or ill repute to the Department or any of its members, as a group or as individuals.**
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And

Department of Fire-Rescue Rules of Conduct -- Lateness/ Attendance:

- 2. While on duty or standby, all members shall be alert and remain at their assigned duty posts until properly relieved.**
- 3. No member shall be absent from duty without permission.**
- 4. All members shall report for duty on time.**

And

Department of Fire-Rescue Rules and Regulations, Article 5 Section B – Standards and Regulations for all Department Employees:

- 8. All employees shall report for duty/work on time.**
- 11. All members shall remain on duty until properly relieved. Members who leave duty without being properly relieved will be "Abandoning a Duty Post" and be considered AWOL: a. Members who abandon a duty post shall be**

carried "W" for the period they are AWOL and may receive appropriate progressive discipline.

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You have also violated the Department of Fire-Rescue Operational Procedures Manual – Article 1 – Section 40 – Lateness/AWOL/Abandoning a Duty Post:

Reporting for Duty:

- (1) All bargaining unit employees shall report for duty/work on time.
- (3) A bargaining unit employee will be considered Absent Without Leave (AWOL) if he/she fails to communicate with his/her supervisor within thirty (30) minutes of the prescribed reporting time.

Further: Abandoning a Duty Post:

- (4) All bargaining unit employees shall remain on duty until properly relieved.
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In addition, you have also violated the Department of Fire-Rescue Operational Procedures Manual – Article 1 – Section 52 - Alcohol Use or Possession:

Other than for an emergency event it is also against department policy to visit and/or socialize in bars or nightclubs while on duty even if alcohol is not being consumed or purchased. This prohibition includes other venues where alcohol sales and/or consumption are a major part of the business or event. Visits to any of these types of establishments for non-emergency activities require the approval of the District Chief for Emergency Response Division personnel or the appropriate supervisor for personnel in other divisions. If there is any question as to whether a location being visited falls under this policy it should be cleared with the appropriate supervisor, as mentioned above, prior to visiting. This is not intended to prohibit crews from eating at restaurants during normal meal service hours whose primary business is food service, but that also serve alcohol. However, the purchase of alcohol in a restaurant is prohibited while on duty even if intended for someone else's consumption

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City Civil Service Rules, Section 14.2, Grounds for Dismissal, Suspension and Demotion. The following are declared to constitute a breach of duty and to be grounds for dismissal or suspension from the classified service or grounds for demotion, though charges may be based upon causes other than those enumerated: viz, that any employee of the City of Miami, who:

- (e) Has violated any lawful and reasonable official regulation or order, or failed to obey any lawful or reasonable direction made and given by his/her superior, where such violation or failure to obey amounts to:
 - (1) an act of insubordination
 - (2) a serious breach of proper discipline; or
 - (3) resulted, or reasonably might be expected to result, in loss or injury to the City or to the public or to the prisoners or wards of the City; or
- (f) Has been under the influence of alcoholic beverages, on duty or off, his/her conduct while under said influence, bringing reproach upon the City of Miami; or has been under the influence of drugs, narcotics, barbiturates or central nervous system stimulants as defined in Section 893, Florida Statutes, on duty or off, his/her conduct while under said influence, bringing reproach upon the City of Miami; or
- (h) Has been guilty of actions which amount to insubordination or disgraceful conduct, whether committed on duty or off; or
- (i) Has been wantonly offensive in conduct or language toward the public or City officers or employees;
- (q) Has been absent from duty without leave, or has failed to report for work after the leave of absence has expired, or after the said leave of absence has been disapproved or revoked and cancelled; or

And

You have also violated City of Miami Administrative Policies, APM-3-12:

The use, sale, purchase, possession, manufacture, distribution, or dispensation of drugs or other metabolites on the City property, while at work, while on duty, during duty hours, while conducting the City's business, or while operating the City's vehicles or machinery is

a violation of the City's Program and will result in discipline, up to and including immediate dismissal.

And

Florida Statute 316.061 Crashes involving damage to vehicle or property

(1) The driver of any vehicle involved in a crash resulting only in damage to a vehicle or other property which is driven or attended by any person shall immediately stop such vehicle at the scene of such crash or as close thereto as possible, and shall forthwith return to, and in every event shall remain at, the scene of the crash until he or she has fulfilled the requirements of s. 316.062.

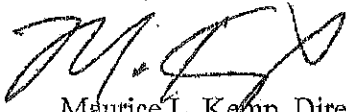
You may, if you so desire, respond to this written statement of reasons in writing disputing any or all of the reasons cited above. If you choose to do this your written response should be directed to the Fire Chief and shall be made part of the records of the Civil Service Board. This response must be received no later than ten (10) calendar days after your receipt of this written statement of reasons.

In addition, if you feel this termination is without just cause, you may appeal in writing to the Civil Service Board, Miami Riverside Center (MRC), 444 SW 2nd Avenue, 7th Floor, Miami, Florida 33130, for a hearing within fifteen (15) days from the effective date of this action request, or you may elect to initiate the grievance procedure as outlined in the current collective bargaining agreement.

City of Miami

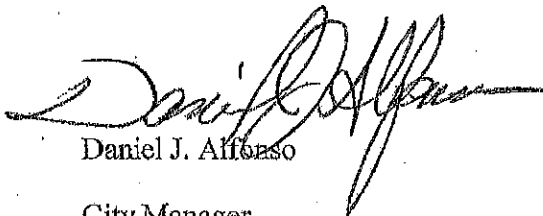
Civil Service Board
444 SW 2nd Ave - 7th Floor
Miami, Florida 33130

Sincerely,



Maurice L. Kemp, Director

Department of Fire-Rescue



Daniel J. Alfonso
City Manager

M.O.



Effective Date:	22-FEB-2016	Employee Number:	40292
Employee Name:	Orozco, Mijail A.	Employee Group:	IAFF (Fire) Bargaining Unit
Job:	5331.Fire Fighter 52/104hrs.Classified	Assignment Status:	Active Assignment
Department:	18 - Fire Department		
Assignment	Step Increase per CBA		
Change Reason:			
Salary Change	Step Increase per CBA		
Reason:			

PAF Committed -22-FEB-2016-Transfer V5.2 for Orozco, Mijail (proposed by Okany, Nkemjika)

● Indicates Changed Items.

Assignment

	Current	Proposed
Assignment Status	Active Assignment	Active Assignment
Department	184010 - Fire Rescue-Fighting	184010 - Fire Rescue-Fighting
Job	5331.Fire Fighter 52/104hrs.Classified	5331.Fire Fighter 52/104hrs.Classified
LOC Worker is a Manager		
Position Name	3973.Fire Fighter 52/104hrs.5331.Classified.184010	3973.Fire Fighter 52/104hrs.5331.Classified.184010
Grade Ladder	IAFF Schedule	IAFF Schedule
Grade Name	03.IAFF	03.IAFF
Step	5	6 ●
Grade/Step Change Reason	Pay Step Adjusted per IAFF Agreement FY'2014-2016	Step Increase per CBA ●
Calling Change Comments	Transfer from 96 hrs to 52/104 hrs per Official Notice 2014000045	●
Employee Benefits Group	Fire Union	Fire Union
Salary Basis	Fulltime-Regular	Fulltime-Regular
Salary/Evaluation Review Period		
Salary/Evaluation Frequency		
Work Hours	52	52
Bargaining Unit	IAFF	IAFF
Union Member	N	N
Probation Period	1	1
Probation Unit	Y	Y
Probation End Date	2012/02/22 00:00:00	2012/02/22 00:00:00
Check Location Code		

Location

Current	Proposed
---------	----------



Effective Date:	22-FEB-2016	Employee Number:	40292
Employee Name:	Orozco, Mijail A.	Employee Group:	IAFF (Fire) Bargaining Unit
Job:	5331.Fire Fighter 52/104hrs.Classified	Assignment Status:	Active Assignment
Department:	18 - Fire Department		
Assignment Change Reason:	Step Increase per CBA		
Salary Change Reason:	Step Increase per CBA		

Location	184010 - Fire Rescue-Emergency Response	184010 - Fire Rescue-Emergency Response
Country	United States	United States

Work Schedule

	Current	Proposed
Timecard Approver		
Timecard Required	No	No
Shift		
Work Hours	52	52
Frequency	W	W
Normal Start Time	08:00	08:00
Normal End Time	17:00	17:00
TAPERS		
Job Entry Date	2011/02/22 00:00:00	2011/02/22 00:00:00
Salary Basis	Civil Service Status	Civil Service Status

Pay Rate

	Current	Proposed
Step Increase per CBA		\$1.06000
Pay Rate	\$21.27200	\$22.33560
Pay Rate (Annual Equivalent)	\$60,395.46240	\$60,395.46240
Salary Effective Date		22-FEB-2016
Comments		

Liaison

	Current	Proposed
	Mendiola, Manuel	Mendiola, Manuel

Action History

Num	Action Date	Action	Action Role	Action By	Details
-----	-------------	--------	-------------	-----------	---------



Effective Date:	22-FEB-2016	Employee Number:	40292
Employee Name:	Orozco, Mijail A.	Employee Group:	IAFF (Fire) Bargaining Unit
Job:	5331.Fire Fighter 52/104hrs.Classified	Assignment Status:	Active Assignment
Department:	18 - Fire Department		
Assignment	Step Increase per CBA		
Change Reason:			
Salary Change	Step Increase per CBA		
Reason:			

1	01-MAR-16	SUBMIT	Okany, Nkemjika N.	NOKANY	
2	02-MAR-16	APPROVED	Gomez, Arturo J.	AGOMEZ	
3	02-MAR-16	APPROVED	ER:Reviewer	WDOWNER	
4	02-MAR-16	APPROVED	ER:Director-Designee	DANDELGADO	Approved for HR Director - Daniel Delgado
5	02-MAR-16	APPROVED	ER:City Manager-Designee	AKLOSE	
6	02-MAR-16	APPROVED		CMIA_APPROVER	

Transfer: Review

Effective Date 02.22.2016

Employee Name **Orozco, Mijail**
Organization Email Address **MOrozco@miamigov.com**Employee Number **40292**
Department **184010 - Fire Rescue-Fighting**Job **5331.Fire Fighter**
52/104hrs.Classified

Review your changes and, if needed, attach supporting documents.

● Indicates Changed Items.

Assignment

	Current	Proposed
Department	184010 - Fire Rescue-Fighting	184010 - Fire Rescue-Fighting
Job	5331.Fire Fighter 52/104hrs.Classified	5331.Fire Fighter 52/104hrs.Classified
Position Name	3973.Fire Fighter 52/104hrs.5331.Classified.184010	3973.Fire Fighter 52/104hrs.5331.Classified.184010
Grade Ladder	IAFF Schedule	IAFF Schedule
Grade Name	03.IAFF	03.IAFF
Step	5	6 ●
Grade/Step Change Reason	Pay Step Adjusted per IAFF Agreement FY'2014-2016	Step Increase per CBA ●
Employee Benefits Group	Fire Union	Fire Union
Assignment Status	Active Assignment	Active Assignment
Work Hours	52	52
Home Worker	No	No
Liaison	Mendiola, Manuel	Mendiola, Manuel
Bargaining Unit	IAFF	IAFF
Union Member	No	No
Probation Period	1	1
Probation Unit	Years	Years
Probation End Date	02.22.2012	02.22.2012
Primary Assignment	Yes	Yes

Location

	Current	Proposed
Home Worker	No	No
Location	184010 - Fire Rescue-Emergency Response	184010 - Fire Rescue-Emergency Response
Country	United States	United States

Work Schedule

	Current	Proposed
Timecard Required	No	No
Work Hours	52	52
Frequency	Week	Week
Normal Start Time	08:00	08:00

Normal End Time	17:00	17:00
PAF Comments	Transfer from 96 hrs to 52/104 hrs per Official Notice 2014000045	
Job Entry Date	02.22.2011	02.22.2011
Assignment Category	Fulltime-Regular	Fulltime-Regular

Pay Rate

	Current	Proposed
Step Increase per CBA		1.06000 USD
Pay Rate	21.27200 USD	22.33560 USD
Pay Rate (Annual Equivalent)	57,519.48800 USD	60,395.46240 USD
Salary Effective Date		02.22.2016
Comments		

New Manager

Worker Name	Current Manager Name	Proposed Manager Name	Effective Transfer Date
Orozco, Mijail	Mendiola, Manuel	Okany, Nkemjika	02.22.2016

Additional Information**Attachments**

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

None

Approvers

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Gomez, Arturo	HR People	1	Approver		
Show	2	ER:Reviewer	Position Control Roles	2	Approver		
Show	3	ER:Director-Designee	Position Control Roles	3	Approver		
Show	4	ER:City Manager-Designee	Position Control Roles	4	Approver		
Show	5	CMIA_APPROVER	FND Users	5	Approver		

Add Adhoc Approver**Comments to Approver**



Effective Date:	27-JUL-2015	Employee Number:	40292
Employee Name:	Orozco, Mijail A.	Employee Group:	IAFF (Fire)
Job:	5331.Fire Fighter		Bargaining Unit
	52/104hrs.Classified		
Department:	18 - Fire Department		

PAF Committed -27-JUL-2015-Change Extra Information for Orozco, Mijail (proposed by Okany, Nkemjika)

● Indicates Changed Items.

Plus Items

	Proposed
Effective Date	11-JUL-2015
Change Type	Delete
Earning Name	ALS
System Message	

Action History

Num	Action Date	Action	Action Role	Action By	Details
1	27-JUL-15	SUBMIT	Okany, Nkemjika N.	NOKANY	AS PER OFN 2015001092
2	27-JUL-15	APPROVED	Gomez, Arturo J.	AGOMEZ	

Plus Items: ReviewEmployee Name **Orozco, Mijail**
Organization Email AddressEmployee Number **40292**
Business Group **City of Miami**

Review your changes and, if needed, attach supporting documents.


☐ Indicates Changed Items.**Extra Information Type****CMIA Plus Items**

	Proposed
Effective Date	07.11.2015
Change Type	Delete
Earning Name	ALS

Additional Information**Attachments**

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

None **Approvers**

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Gomez, Arturo	HR People	1	Approver		

Add Adhoc Approver**Comments to Approver**

AS PER OFN 2015001092



Official Notice

Number **2015001092**

Date **7/8/2015**

Attention **ALL PERSONNEL**

Type **ASSIGNMENT**

Initiator **GARCIA, MAIKEL**

Category **ASSIGNMENT**

Subject **ERD PERSONNEL ACTION: OROZCO, M #1523 / 40292**

ACTION: ASSIGNMENT

PERSONNEL

NAME: FF. MIJAIL OROZCO

BADGE: 1523

EMPLOYEE: 40292

PAYROLL

PAYROLL EFFECTIVE DATE: 07/12/2015

START PAY: N/A

STOP PAY: ALS

HOURS: 52

ASSIGNMENT

CURRENT ASSIGN: STA 1A ALS/HAZMAT

TRANSFER TO: STA 1A DE/AERIAL/HAZMAT

TRANSFER DATE: 07/11/2015

TRANSFER TIME: END OF TOUR

REPORTING DATE: 07/14/2015

REPORTING TIME: 0730 HOURS

REPORTING PLACE: STA 1

R DAY: N/A

REMARKS: REMAIN ON 52HR WORK SCHEDULE



Effective Date:	17-OCT-2014	Employee Number:	40292
Employee Name:	Orozco, Mijail A.	Employee Group:	IAFF (Fire)
Job:	5331.Fire Fighter	Bargaining Unit	
	52/104hrs.Classified		
Department:	18 - Fire Department		

PAF Committed -17-OCT-2014-Change Extra Information for Orozco, Mijail (proposed by Okany, Nkemjika)

☒ Indicates Changed Items.

Plus Items

	Proposed
Effective Date	19-OCT-2014
Change Type	New
Earning Name	Haz Mat Flat
System Message	

Action History

Num	Action Date	Action	Action Role	Action By	Details
1	17-OCT-14	SUBMIT	Okany, Nkemjika N.	NOKANY	As per OFN 2014001271; hazmat cert attached
2	20-OCT-14	APPROVED	Davis, Terrence W.	TEDAVIS	

Plus Items: ReviewEmployee Name **Orozco, Mijail**Employee Number **40292**

Organization Email Address

Business Group **City of Miami**

Review your changes and, if needed, attach supporting documents.


☐ Indicates Changed Items.**Extra Information Type****CMIA Plus Items**

	Proposed
Effective Date	10.19.2014
Change Type	New
Earning Name	Haz Mat Flat

Additional Information**Attachments**

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

View **Approvers**

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Davis, Terrence	HR People	1	Approver		

Add Adhoc Approver**Comments to Approver**

As per OFN 2014001271; hazmat cert attached

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CMIA HR Liaison



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Note that the search is case insensitive

Title

Go

☒ Show More Search Options

Add Attachment

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
m. orozco dive cert	File		Miscellaneous	NOKANY	10.17.2014	One-Time			
OFN 2014001271	File		Miscellaneous	NOKANY	10.17.2014	One-Time			

[Return to Plus Items: Review](#)

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Official Notice

Number **2014001271** Date **10/4/2014**
Attention **ALL PERSONNEL** Type **OFFICIAL**
Initiator **SPIRA, DAISY** Category **ASSIGNMENT**
Subject **ERD PERSONNEL ACTION: OROZCO, MIJAIL FF #1523**

DATE ENTERED: 10/03/14

ACTION: ASSIGNMENT

NAME: FF. MIJAIL A. OROZCO

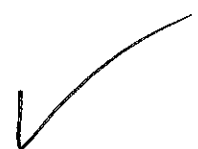
BADGE: 1523

PAYROLL EFFECTIVE DATE: 10/19/14

START PAY: HZMT

STOP PAY: N/A

HOURS: 52 HOURS



CURRENT ASSIGNMENT: STATION 12B

TRANSFER TO: STA 1A ALS/HZMT

TRANSFER DATE: 10/18/14

TRANSFER TIME: 2330 HRS

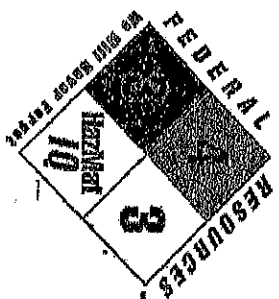
REPORTING DATE: 10/20/14

REPORTING TIME: 0730 HRS

REPORTING PLACE: STA 1

R DAY: TBD

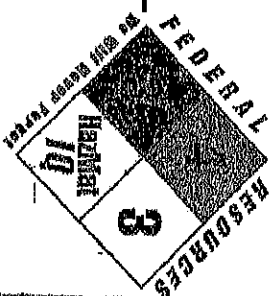
REMARKS: WILL REMAIN ON 52 HOURS WORK WEEK



HAZMAT 10

BY FEDERAL RESOURCES

This certifies that



Mijail Orozco

Successfully Completed

160-Hour Florida State Curricula -
Hazardous Materials Technician Course

Delivered by:

Jan 6 - 17 - International Association of Fire Fighters
Jan 27 - Feb 7 - HazMat10 by Federal Resources

Class ID: 54459

1/28/14
12:35pm

Retiree
to be done
1/28/14



Effective Date:	29-DEC-2013	Employee Number:	40292
Employee Name:	Orozco, Mijail A.	Employee Group:	IAFF (Fire) Bargaining Unit
Job:	5331.Fire Fighter 52/104hrs.Classified	Assignment Status:	Active Assignment
Department:	18 - Fire Department		
Assignment:	Change in Sched Hrs, Job code & Salary Sworn Fire		
Change Reason:	Change in Sched Hrs, Job Code and Salary Sworn Fire		
Salary Change Reason:			

1/28/14

PAF Committed -29-DEC-2013-Transfer V5.2 for Orozco, Mijail (proposed by Mendiola, Manuel)

● Indicates Changed Items.

Assignment

	Current	Proposed
Assignment Status	Active Assignment	Active Assignment
Department	184010 - Fire Rescue-Fighting	184010 - Fire Rescue-Fighting
Job	5305.Fire Fighter 96 Hrs.Classified	5331.Fire Fighter 52/104hrs.Classified ●
LOC Worker is a Manager		
Position Name	3973.Fire Fighter 96 Hrs.5305.Classified.184010	3973.Fire Fighter 52/104hrs.5331.Classified.184010 ●
Grade Ladder	F Schedule	F Schedule
Grade Name	02.F	03.F ●
Step	4	4
Grade/Step Change Reason	Pay Step Adjusted per IAFF Agreement FY'2012-2014	Change in Sched Hrs, Job code & Salary Sworn Fire ●
Ceiling Change Comments	New step equates to EE's years of service.	Transfer from 96 hrs to 52/104 hrs per Official Notice 2014000045 ●
Employee Benefits Group	Fire Union	Fire Union
Salary Basis	Fulltime-Regular	Fulltime-Regular
Salary/Evaluation Review Period		
Salary/Evaluation Frequency		
Work Hours	48	52 ●
Bargaining Unit	IAFF	IAFF
Union Member	N	N
Probation Period	1	1
Probation Unit	Y	Y
Probation End Date	2012/02/22 00:00:00	2012/02/22 00:00:00
Check Location Code		

Location

Current	Proposed
---------	----------



Effective Date:	29-DEC-2013		
Employee Name:	Orozco, Mijail A.	Employee Number:	40292
Job:	5331.Fire Fighter	Employee Group:	IAFF (Fire)
	52/104hrs.Classified		Bargaining Unit
Department:	18 - Fire Department		
Assignment	Change in Sched Hrs, Job	Assignment Status:	Active Assignment
Change Reason:	code & Salary Sworn Fire		
Salary Change	Change in Sched Hrs, Job		
Reason:	Code and Salary Sworn Fire		

Location	184010 - Fire Rescue-Emergency	184010 - Fire Rescue-Emergency
Response		
Country	United States	United States

Work Schedule

	Current	Proposed
Timecard Approver		
Timecard Required	No	No
Shift		
Work Hours	48	52
Frequency	W	W
Normal Start Time	08:00	08:00
Normal End Time	17:00	17:00
TAPERS		
Job Entry Date	2011/02/22 00:00:00	2011/02/22 00:00:00
Salary Basis	Civil Service Status	Civil Service Status

Pay Rate

	Current	Proposed
Change in Sched Hrs, Job Code and Salary Sworn Fire		\$0.00000
Pay Rate	\$18.84620	\$18.84620
Pay Rate (Annual Equivalent)	\$50,960.12480	\$50,960.12480
Salary Effective Date		29-DEC-2013
Comments		Transfer from 96 hrs to 52/104 hrs per Official Notice 2014000045

Liaison

	Current	Proposed
	Downer, Wilma E	Downer, Wilma E



Effective Date:	29-DEC-2013		
Employee Name:	Orozco, Mijail A.	Employee Number:	40292
Job:	5331.Fire Fighter	Employee Group:	IAFF (Fire)
	52/104hrs.Classified		Bargaining Unit
Department:	18 - Fire Department		
Assignment	Change in Sched Hrs, Job	Assignment Status:	Active Assignment
Change Reason:	code & Salary Sworn Fire		
Salary Change	Change in Sched Hrs, Job		
Reason:	Code and Salary Sworn Fire		

Action History

Num	Action Date	Action	Action Role	Action By	Details
1	24-JAN-14	SUBMIT	Mendiola, Manuel	MMENDIOLA	Transfer from 96hrs to 52/104hrs, per Official Notice #2014000045 issued on 01/16/2014, with a payroll effective date: 12/29/2013. Underpayment retro spreadsheet to be prepared, and submitted to City Payroll.
2	27-JAN-14	APPROVED	Davis, Terrence W.	TEDAVIS	
3	27-JAN-14	APPROVED	ER:Reviewer	MWALTON	mw
4	27-JAN-14	APPROVED	ER:Director-Designee	ACASTELLON	Approved for H.R. Director, Alicia Castellon.
5	27-JAN-14	APPROVED	ER:City Manager-Designee	AKLOSE	
6	28-JAN-14	APPROVED		CMIA_APPROVER	

Transfer: Review

Effective Date 12-29-2013

Employee Name Orozco, Mijail
 Organization Email Address
 Manager Downer, Wilma

Employee Number 40292
 Department 184010 - Fire Rescue-Fighting
 Job 5305.Fire Fighter 96 Hrs.Classified

Review your changes and, if needed, attach supporting documents.

Ⓢ Indicates Changed Items.

Assignment

Current	Proposed
Department 184010 - Fire Rescue-Fighting	184010 - Fire Rescue-Fighting
Job 5305.Fire Fighter 96 Hrs.Classified	5331.Fire Fighter 52/104hrs.Classified Ⓢ
Position Name 3973.Fire Fighter 96 Hrs.5305.Classified.184010	3973.Fire Fighter 52/104hrs.5331.Classified.184010 Ⓢ
Grade Ladder F Schedule	F Schedule
Grade Name 02.F	03.F Ⓢ
Step 1	4
Grade/Step Change Reason Pay Step Adjusted per IAFF Agreement FY2012-2014	Change in Sched Hrs, Job code & Salary Sworn Fire Ⓢ
Employee Benefits Group Fire Union	Fire Union
Assignment Status Active Assignment	Active Assignment
Work Hours 48	52 Ⓢ
Home Worker No	No
Liaison Downer, Wilma E	Downer, Wilma E
Bargaining Unit IAFF	IAFF
Union Member No	No
Probation Period 1	1
Probation Unit Years	Years
Probation End Date 02-22-2012	02-22-2012
Primary Assignment Yes	Yes

Location

Current	Proposed
Home Worker No	No
Location 184010 - Fire Rescue-Emergency Response	184010 - Fire Rescue-Emergency Response
Country United States	United States

Work Schedule

Current	Proposed
Timecard Required No	No
Work Hours 48	52 Ⓢ
Frequency Week	Week
Normal Start Time 08:00	08:00
Normal End Time 17:00	17:00
PAF Comments New step equates to EE's years of service.	Transfer from 96 hrs to 52/104 hrs per Official Notice 2014000045 Ⓢ
Job Entry Date 02-22-2011	02-22-2011
Assignment Category Fulltime-Regular	Fulltime-Regular

Pay Rate

Current	Proposed
Change In Sched Hrs, Job Code and Salary Sworn Fire	0.00000 USD Ⓢ
Pay Rate 18.84620 USD	18.84620 USD
Pay Rate (Annual Equivalent) 47,040.11520 USD	50,960.12480 USD Ⓢ
Salary Effective Date	12-29-2013 Ⓢ
Comments	Transfer from 96 hrs to 52/104 hrs per Official Notice 2014000045 Ⓢ

New Manager

Worker Name	Current Manager Name	Proposed Manager Name	Effective Transfer Date
Orozco, Mijail	Downer, Wilma	Mendiola, Manuel Ⓢ	12-29-2013

Additional Information





Attachments

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

View: [Add](#)

Approvers

Details Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show 1	Davis, Terrence	HR People	1	Approver		

Show	2	ER:Reviewer	Position Control Roles	2	Approver		
Show	3	ER:Director-Designee	Position Control Roles	3	Approver		
Show	4	ER:City Manager-Designee	Position Control Roles	4	Approver		
Show	5	CMIA_APPROVER	FND Users	5	Approver		

Add Adhoc Approver**Comments to Approver**

Transfer from 96hrs to 52/104hrs, per Official Notice #2014000045 issued on 01/16/2014, with a payroll effective date: 12/29/2013. Underpayment retro spreadsheet to be prepared, and

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Transfer: Review

Effective Date 12-29-2013

Employee Name **Orozco, Mijall**
 Organization Email Address
 Manager **Downer, Wilma**

Employee Number **40292**
 Department **184010 - Fire Rescue-Fighting**
 Job **5305.Fire Fighter 96 Hrs.Classified**

Review your changes and, if needed, attach supporting documents.

Ⓢ Indicates Changed Items:

Assignment

Current	Proposed
Department 184010 - Fire Rescue-Fighting	184010 - Fire Rescue-Fighting
Job 5305.Fire Fighter 96 Hrs.Classified	5331.Fire Fighter 52/104hrs.Classified Ⓢ
Position Name 3973.Fire Fighter 96 Hrs.5305.Classified.184010	3973.Fire Fighter 52/104hrs.5331.Classified.184010 Ⓢ
Grade Ladder F Schedule	F Schedule
Grade Name 02.F	03.F Ⓢ
Step 4	4
Grade/Step Change Reason Pay Step Adjusted per IAFF Agreement FY2012-2014	Change In Sched Hrs, Job code & Salary Sworn Fire Ⓢ
Employee Benefits Group Fire Union	Fire Union
Assignment Status Active Assignment	Active Assignment
Work Hours 48	52 Ⓢ
Home Worker No	No
Liaison Downer, Wilma E	Downer, Wilma E
Bargaining Unit IAFF	IAFF
Union Member No	No
Probation Period 1	1
Probation Unit Years	Years
Probation End Date 02-22-2012	02-22-2012
Primary Assignment Yes	Yes

Location

Current	Proposed
Home Worker No	No
Location 184010 - Fire Rescue-Emergency Response	184010 - Fire Rescue-Emergency Response
Country United States	United States

Work Schedule

Current	Proposed
Timecard Required No	No
Work Hours 48	52 Ⓢ
Frequency Week	Week
Normal Start Time 08:00	08:00
Normal End Time 17:00	17:00
PAF Comments New step equates to EE's years of service.	Transfer from 96 hrs to 52/104 hrs per Official Notice 2014000045 Ⓢ
Job Entry Date 02-22-2011	02-22-2011
Assignment Category Fulltime-Regular	Fulltime-Regular

Pay Rate

Current	Proposed
Change In Sched Hrs, Job Code and Salary Sworn Fire	0.00000 USD Ⓢ
Pay Rate 18.84620 USD	18.84620 USD
Pay Rate (Annual Equivalent) 47,040.11520 USD	50,960.12480 USD Ⓢ
Salary Effective Date	12-29-2013 Ⓢ
Comments	Transfer from 96 hrs to 52/104 hrs per Official Notice 2014000045 Ⓢ

New Manager

Worker Name	Current Manager Name	Proposed Manager Name	Effective Transfer Date
Orozco, Mijall	Downer, Wilma	Mendiola, Manuel Ⓢ	12-29-2013

Additional Information

Attachments

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

View [Add](#)

Approvers

Details:Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show 1	Davis, Terrence	HR People	1	Approver		

Show	2	ER:Reviewer	Position Control Roles	2	Approver		
Show	3	ER:Director-Designee	Position Control Roles	3	Approver		
Show	4	ER:City Manager-Designee	Position Control Roles	4	Approver		
Show	5	CMIA_APPROVER	FND Users	5	Approver		

Add Adhoc Approver**Comments to Approver**

Transfer from 96hrs to 52/104hrs, per Official Notice #2014000045 issued on 01/16/2014, with a payroll effective date: 12/29/2013. Underpayment retro spreadsheet to be prepared, and

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Updated 1/21/14
per email from
EPM



Official Notice

Number: 2014000045

Date: 01/16/2014

Attention: ALL PERSONNEL

Status: Current

Subject: ERD PERSONNEL ACTION: 96HRS TO 104HRS FOR 2014

The following personnel will change from 96 to 104 hours effective pay period beginning December 29, 2013.

~~0803~~ FF. Felix Abreu #1551
~~0071~~ FF. Myron Brinson #1473 - already on 50/104
~~7619~~ FF. Wilfredo Ocampo #1346 - already on 50/104
~~0292~~ FF. Mijail Orozco #1523

Initiator: DAISY SPIRA

Mendiola, Manuel

From: Downer, Wilma
Sent: Friday, January 24, 2014 9:38 AM
To: Mendiola, Manuel
Subject: Official Notice #2014000045...
Attachments: Official Notice 2014000045 Start 52_104.pdf; image001.gif
Importance: High

Gm Manny,

Attached is the scanned Official Notice, for the two PAFs that need to be prepared.

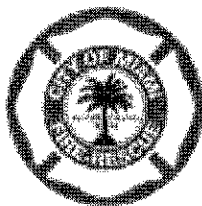
PAF Comment:

Transfer from 96hrs to 52/104hrs, per Official Notice #2014000045 issued on 01/16/2014, with a payroll effective date: 12/29/2013. Overpayment retro spreadsheet to be prepared, and submitted to City Payroll.

Thanks,

Wilma E. Downer

Special Projects Assistant
City of Miami
Department of Fire Rescue
Technical Services Division
Office: 305 416-1671
Fax: 305 400-5339
"Excellence Through Service!"



For I know the plans I have for you,' declares the Lord, 'plans to prosper you and not to harm you, plans to give you hope and a future' "
(Jeremiah 29:11, NIV)

Employee History

Name: OROZCO, MIJAIL A.

SSN: ~~XXXXXXXXXX~~

Employee: 40292 Info

Info

Ethnicity:

Sex: M Veteran's Preference:

[Print Report](#)

EXCEL output

[illegible]

City of Miami



TONY E. CRAPP, JR.
City Manager

April 7th, 2011

Nancy Davis, Adm. Asst. II
Bureau of Fire Standards and Training
11655 NW Gainesville Road
Ocala, FL 34482-1486

Dear Ms. Davis:

In accordance with the revision to the Florida Administrative Code Rule #4A-37.084 concerning the Firefighters Supplemental Compensation Program, this letter certifies to the division that the associate or bachelor's degree conferred upon the applicant relates to the fire department duties included in the below listed firefighter's official position description.

Mijail A. Orozco AS Miami-Dade College

I have enclosed a copy of the Supplemental Applications and official transcripts for your perusal. If you require additional information, please contact the Assistant Chief of Training, Ruben Bagueiras at 305.569.3615.

Sincerely,

A handwritten signature in dark ink, appearing to read "MLK".

Maurice L. Kemp
Fire Chief
City of Miami Fire-Rescue

MLK/MGR

Cc: Asst. Chief R. Bagueiras, Training Division
Asst. Chief Veldora Arthur, Technical Services Division

FL.041



JEFF ATWATER
CHIEF FINANCIAL OFFICER
STATE FIRE MARSHAL
STATE OF FLORIDA

**OFFICIAL ACCEPTANCE NOTIFICATION
FIREFIGHTERS SUPPLEMENTAL COMPENSATION PROGRAM**

DATE: April 28, 2011
TO: CHIEF MAURICE L. KEMP
CITY OF MIAMI FIRE RESCUE
1151 N.W. 7TH STREET
MIAMI FL 33136

FROM: Bureau of Fire Standards and Training
SUBJECT: Official Acceptance Notification

Dear Chief MAURICE L. KEMP:

MIJAIL A OROZCO, Social Security Number **591560222**, has met the eligibility requirements for entry into the Firefighters Supplemental Compensation Program. Effective **May 1, 2011**, this firefighter will receive Supplemental Compensation for qualifying under the requirements of Section 633.382, Florida Statutes and Rule 69A-37.085 for possession of an Associates degree.

Firefighter **MIJAIL A OROZCO** will receive **\$50.00** a month, until such time as he may become ineligible in accordance with Rule 69A-37.087. Please insure that the referenced firefighter's name, and the amount of Supplemental Compensation paid, appears on your Quarterly Report.

If any further information is needed, please do not hesitate to contact us.

Sincerely,

Nancy Davis
Nancy Davis
Administrative Assistant II

nd

c: MIJAIL A OROZCO



JEFF ATWATER
DEPUTY FIRE MARSHAL
STATE OF FLORIDA

**OFFICIAL ACCEPTANCE NOTIFICATION
FIREFIGHTERS SUPPLEMENTAL COMPENSATION PROGRAM**

DATE: April 28, 2011
TO: MIJAIL A OROZCO
560 NW 109 AVE #4
MIAMI FL 33172

FROM: Bureau of Fire Standards and Training
SUBJECT: Supplemental Compensation Confirmation

Dear Supplemental Compensation Participant:

Congratulations on your achievement, we would like to inform you about an excellent educational opportunity; University of Florida's Bachelor of Science in Fire and Emergency Services program.

This program will prepare you to be an administrator for Fire, EMS and/or Emergency Management agencies. This is the first higher education program to combine all emergency service disciplines into one curriculum. Not only do you fight fires, you are the first on the scene in any emergency.

All of the courses in the UF program are delivered exclusively using a distance-learning format via the Internet. This delivery method allows the student to access the course material at the time and the place that is most convenient.

Students with a minimum of an Associates degree are eligible to enter the program. The UF courses cover the Junior and Senior levels of the BS degree.

Every course has been specifically created for the unique needs of the fire and emergency service profession. For more information, please email Dottie Beaupied at dottiel@ufl.edu or call (352) 273-1181.

Sincerely,

Nancy Davis

http

Plus Items: Review

Employee Name Mijail Orozco
Organization Email AddressEmployee Number 40292
Business Group City of MiamiReview your changes and, if needed, attach supporting documents.
☐ Indicates Changed Items.*Committed*

Extra Information Type

CMIA Plus Items

Proposed
Effective Date 01-May-2011
Change Type New
Earning Name Fire Incentive

Additional Information

Attachments

To help approvers understand the request, you can attach supporting documents, images, or links to this action.
[View](#)

Approvers

Details Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show 1	Duren, Reginald	HR People	1	Approver		

[Add Adhoc Approver](#)

Comments to Approver

Education- Fire Incentive per Official Acceptance Notification FF Supplemental Compensation Program; \$50.00/month - AS Degree effective May 1, 2011. City Payroll, please calculate
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OK

286

287

288

289



CMIA HR Liaison

[Home](#) [Logout](#) [Preferences](#) [Help](#)

Attachments

Search

Please enter your search criteria and select the "Go" button to see the result. Note that the search is case insensitive.

Name

[▶ Show More Search Options](#)

File Name	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
Mijail Orozco SCP.pdf	File	Education- Fire Incentive per Official Acceptance Notification FF Supplemental Compensation Program; \$50.00/month - AS Degree effective May 1, 2011.	Miscellaneous	RVALLE	13-Jun-2011	One-Time			

[Return to Plus Items: Review](#)[Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

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[Privacy Statement](#)



JEFF ATWATER
CHIEF FINANCIAL OFFICER
STATE FIRE MARSHAL
STATE OF FLORIDA

Received 6/10/11 JR

**OFFICIAL ACCEPTANCE NOTIFICATION
FIREFIGHTERS SUPPLEMENTAL COMPENSATION PROGRAM**

DATE: April 28, 2011
TO: CHIEF MAURICE L. KEMP
CITY OF MIAMI FIRE RESCUE
1151 N.W. 7TH STREET
MIAMI FL 33136

FROM: Bureau of Fire Standards and Training
SUBJECT: Official Acceptance Notification

Dear Chief MAURICE L. KEMP:

⁴⁰²⁹²
MIJAIL A OROZCO, Social Security Number **591560222**, has met the eligibility requirements for entry into the Firefighters Supplemental Compensation Program. Effective **May 1, 2011**, this firefighter will receive Supplemental Compensation for qualifying under the requirements of Section 633.382, Florida Statutes and Rule 69A-37.085 for possession of an Associates degree.

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If any further information is needed, please do not hesitate to contact us.

Sincerely,

Nancy Davis
Nancy Davis
Administrative Assistant II

MIJAIL A OROZCO
into the
Program
c: MIJAIL A OROZCO

BUREAU OF FIRE STANDARDS AND TRAINING

11055 NW GAINESVILLE ROAD • OCALA FL 34482-1486 • TELEPHONE (352) 369-2800 • FAX (352) 732-1374 • www.floridastatefirecollege.org

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

Transfer: Review

Effective Date 01-Oct-2012

Employee Name **Orozco, Mijall**
Organization Email AddressEmployee Number **40292**
Department **184010 - Fire Rescue-Fighting**
Job **5305.Fire Fighter 96 Hrs.Classified**Manager **Valle, Ricardo**

Review your changes and, if needed, attach supporting documents.

⊗ Indicates Changed Items.

Assignment

	Current	Proposed
Department	184010 - Fire Rescue-Fighting	184010 - Fire Rescue-Fighting
Job	5305.Fire Fighter 96 Hrs.Classified	5305.Fire Fighter 96 Hrs.Classified
Position Name	3973.Fire Fighter 96 Hrs.5305.Classified.184010	3973.Fire Fighter 96 Hrs.5305.Classified.184010
Grade Ladder	F Schedule	F Schedule
Grade Name	02.F	02.F
Step	1	4 ⊗
Grade/Step Change Reason	Permanent Status	Pay Step Adjusted per IAFF Agreement FY'2012-2014 ⊗
Employee Benefits Group	Fire Union	Fire Union
Assignment Status	Active Assignment	Active Assignment
Work Hours	48	48
Home Worker	No	No
Bargaining Unit	IAFF	IAFF
Union Member	No	No
Probation Period	1	1
Probation Unit	Year	Year
Probation End Date	22-Feb-2012	22-Feb-2012
Primary Assignment	Yes	Yes

Location

	Current	Proposed
Home Worker	No	No
Location	184010 - Fire Rescue-Emergency Response	184010 - Fire Rescue-Emergency Response
Country	United States	United States

Work Schedule

	Current	Proposed
Timecard Required	No	No
Work Hours	48	48
Frequency	Week	Week
Normal Start Time	08:00	08:00
Normal End Time	17:00	17:00

PAF Comments	Completed probation Feb 22,2012	New step equates to EE's years of service. ●
Job Entry Date		22-Feb-2011 ●
Assignment Category	Fulltime-Regular	Fulltime-Regular

Pay Rate		
	Current	Proposed
Grade / Step Progression		1.35000 USD ●
Pay Rate	17.50050 USD	18.84620 USD ●
Pay Rate (Annual Equivalent)	43,681.24800 USD	47,040.11520 USD ●
Salary Effective Date		01-Oct-2012 ●
Comments		New step equates to EE's years of service. ●

New Manager			
Worker Name	Current Manager Name	Proposed Manager Name	Effective Transfer Date
Orozco, Mijail	Valle, Ricardo	Downer, Wilma ●	01-Oct-2012

Additional Information

Attachments

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

None

Approvers

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Davis, Terrence	HR People	1	Approver		
Show	2	ER:Reviewer	Position Control Roles	2	Approver		
Show	3	ER:Director-Designee	Position Control Roles	3	Approver		
Show	4	ER:City Manager-Designee	Position Control Roles	4	Approver		
Show	5	CMIA_APPROVER	FND Users	5	Approver		

Add Adhoc Approver

Comments to Approver

New step equates to EE's years of service, per IAFF Agreement FY'2012-2014.

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Employee History

Name: OROZCO, MIJAIL A.

Employee: 40292

Info

Ethnicity: Hispanic or Latino

Sex: M Veteran's Preference:

[Print Report](#)

EXCEL output

[illegible]



Effective Date: 29-MAR-2013
Employee Name: Orozco, Mijail A.
Job: 5305.Fire Fighter 96
Hrs.Classified
Department: 18 - Fire Department

Employee Number: 40292
Employee Group: IAFF (Fire)
Bargaining Unit

PAF Committed -29-MAR-2013-Change Extra Information for Orozco, Mijail (proposed by Downer, Wilma)

● Indicates Changed Items.

Plus Items

		Proposed
Effective Date	24-MAR-2013	
Change Type	New	
Earning Name	Driver Engineer Flat	
System Message		

Action History


Num	Action Date	Action	Action Role	Action By	Details
1	29-MAR-13	SUBMIT	Downer, Wilma E	WDOWNER	START PAY: ALS/DRIVER, per Official Notice #2013000388, payroll effective date: 03/24/2013. System Message received: ALS Plus Item already exists for this employee as of effective date.
2	01-APR-13	APPROVED	Davis, Terrence W.	TEDAVIS	

Plus Items: Review

Employee Name **Orozco, Mijail**
 Organization Email Address

Employee Number **40292**
 Business Group **City of Miami**

Review your changes and, if needed, attach supporting documents.


 Indicates Changed Items.

Extra Information Type**CMIA Plus Items****Proposed****Effective Date** 24-Mar-2013**Change Type** New**Earning Name** Driver Engineer Flat**Additional Information****Attachments**

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

View 

Approvers

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Davis, Terrence	HR People	1	Approver		

Add Adhoc Approver**Comments to Approver**

START PAY: ALS/DRIVER, per Official Notice #2013000388, payroll effective date: 03/24/2013.
 System Message received: ALS Plus Item already exists for this employee as of effective date.



CMIA HR Liaison

[Navigator](#) [Favorites](#)[Home](#) [Logout](#) [Preferences](#) [Help](#)**Attachments****Search**

Note that the search is case insensitive

Title ☐ [Show More Search Options](#)**Add Attachment**

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
Official Notice #2013000388	File	START PAY: ALS/DRIVER	Miscellaneous	WDOWNER	29-Mar-2013	One-Time			

[Return to Plus Items: Review](#)[Home](#) [Logout](#) [Preferences](#) [Help](#)[Privacy Statement](#)

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Official Notice

Number: 2013000388

Date: 03/08/2013

Subject: ERD PERSONNEL ACTION ; OROZCO MIJAIL #1523

Status: Current

Attention: ALL PERSONNEL

40292

DATE ENTERED: 3/07/13

ACTION: ASSIGNMENT

NAME: FF. MIJAIL OROZCO

BADGE: 1523

PAYROLL EFFECTIVE DATE: 03/24/13

START PAY: ALS /DE

STOP PAY: N/A

HOURS: 96 HOURS

CURRENT ASSIGN: D3B UNASSIGNED

TRANSFER TO: STA 12B ALS /DE

TRANSFER DATE: 3/21/13

TRANSFER TIME: END OF TOUR

REPORTING DATE: 3/24/13

REPORTING TIME: 0730 HOURS

REPORTING PLACE: STATION 12

R DAY: TBD

REMARKS:

Initiator: DAISY SPIRA



City of Miami
OUTSIDE EMPLOYMENT REQUEST

RECEIVED
MAY 24 2013
OFFICE OF LABOR RELATIONS

RECEIVED
MAY 21 2013
OFFICE OF LABOR RELATIONS

REFERENCE: City of Miami Administrative Policy No. 1-90 and Resolution No. 73-390.

EMPLOYEE DATA	1. Name: <u>Mijail Orozco</u>	2. Title: <u>Firefighter paramedic</u>	
	3. Department: <u>Fire department</u>	4. Division: <u>Emergency Response</u>	
EMPLOYEE DATA	5. Social Security No:		
	6. City Work Schedule (complete a or b): a. Regular work schedule (circle applicable days): <u>S M T W T F S</u> Begin: _____ a.m./p.m. End: _____ a.m./p.m. b. Irregular work schedule (Explain and indicate shift, if appropriate): <u>B shift</u>		
OUTSIDE EMPLOYER	7. Name of Employer/Business: <u>Baptist Health South Florida</u>		
	8. Telephone No: <u>(786) 596-2624</u>		
	9. Business Address: <u>1501 Venera Avenue, Suite 240, Coral Gables, FL 33146</u>		
	10. Type of Business: <u>Medical field</u>		
OUTSIDE EMPLOYER	11. Do you, your spouse, relative or another City employee own or manage this business? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, explain:		
	12. Does the City of Miami transact business with this employer? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, explain:		
	13. Does this business sell or handle alcoholic beverages in any manner? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, explain:		
	14. Date employment is to begin: <u>Unknown</u>		
OUTSIDE JOB DATA	15. Anticipated duration of employment: <u>Unknown</u>		
	16. Description of duties: <u>Assess patients. EMT / Paramedic</u>		
	17. Will you be required to sell or handle alcoholic beverages in any manner? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, explain:		
	18. At any time will you be performing your job duties on City-owned property? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, explain:		
	19. At any time will you be using City-issued equipment to perform your job duties? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, explain:		
	20. Will you be covered by: (a) Worker's Compensation? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (b) Liability Insurance? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Note: Attach written statement of proof from employer for either or both coverages.		
	21. Outside Employment Work Schedule (complete a or b):	a. Regular Schedule: Sunday _____ : _____ a.m./p.m. _____ : _____ a.m./p.m. Monday _____ : _____ a.m./p.m. _____ : _____ a.m./p.m. Tuesday _____ : _____ a.m./p.m. _____ : _____ a.m./p.m. Wednesday _____ : _____ a.m./p.m. _____ : _____ a.m./p.m. Thursday _____ : _____ a.m./p.m. _____ : _____ a.m./p.m. Friday _____ : _____ a.m./p.m. _____ : _____ a.m./p.m. Saturday _____ : _____ a.m./p.m. _____ : _____ a.m./p.m.	
		b. Irregular schedule (explain): <u>Per diem.</u>	
	OTHER	22. State any other information that will assist in evaluating this request: <u>Medical tech. position.</u>	
		23. I agree to comply with all established rules, regulations, and restrictions now in effect, or hereafter adopted, governing employees engaged in part-time work by an employer other than the City of Miami. <u>[Signature]</u> <u>5/14/13</u> Employee Signature Date	
APPROVALS	24. <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Disapproval <u>[Signature]</u> <u>5/22/13</u> Department Director/Designee Date	25. <input type="checkbox"/> Approval <input checked="" type="checkbox"/> Disapproval <u>[Signature]</u> <u>5/29/13</u> City Manager/Designee Date	

(5) Monthly Probationary Firefighter Report:

WHEN USED:

During probation a Monthly Probationary Firefighter Report must be completed on each Probationary Firefighter.

HOW USED AND BY WHOM:

The supervising Company Officer shall print the form from the **Fire-net** and complete the report by evaluating the performance, conduct and other factors on the report. A counseling session with the Probationary Firefighter must be conducted followed by their signature. Remarks by the supervising Company Officer and District Chief along with their signatures are required.

NUMBER AND DISTRIBUTION: (2)

The original and a copy are forwarded to the Chief of the Emergency Response Division for review and signature. The copy is then forwarded to the Fire Training Division. The Chief of the Emergency Response Division will keep all the original reports until the Probationary Firefighter completes the probationary year at which time these originals are forwarded to Fire Payroll for placement in each Firefighter's personnel folder at the Chief's Office. The copies will be kept at the Training Division until the probationer completes his/her probationary period. After permanent appointment, all copies of these reports will be forwarded to the supervising District or Assistant/Deputy Chief for permanent filing in the individual's personnel folder.

INSTRUCTIONS FOR RATING PROBATIONARY FIRE FIGHTERS

JOB PERFORMANCE

- A. **Performance on the Fire Ground:** Grades on performance are based on both quality and quantity. It is possible to do very good work, but so little of it that the effort has contributed little to the total work required. On the fire ground, this would mean that a Firefighter did not bear his/her share of the burden or that he/she was forced to "carry" someone else. The opposite is also true; much work can be done, but the quality is so low that the work has to be done over. The rater should note under "Remarks" whether quality, quantity, or both is the cause for the extreme remarks.
- B. **Performance of Station Duties:** This area shall be graded by comparing the individual's work with the normal requirement. It should include such items as speed, thoroughness, ability to see the need of work and doing it without being directed. Again, the answer can be found in answering the question, "Did he/she do more than, less than, or just his/her fair share of the work; in the manner required? The rater should again note under "Remarks" whether quality, quantity, or both is the cause for extreme remarks.

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Name: Mijail Orozco

Badge # 1523

For the Month of: January Year 2012

BELOW RATINGS ARE BASED ON 6 MONTHS EXPERIENCE AS A PROBATIONARY FIREFIGHTER. In using this form, the rater should be familiar with the instructions for rating a probationary firefighter. In grading Category VI, the grade will be Unsatisfactory if any item in the other categories is rated Unsatisfactory.

If three or more items are marked 'Fair', the overall rating is Unsatisfactory. Otherwise, the grade will fall in one of the other columns. Extreme grades such as 'Unsatisfactory' or 'Far above average' must be explained under remarks.

Rating Key (Place an 'X' in the appropriate box):

- U** Unsatisfactory
- F** Fair - Needs improvement
- M** Meets normal requirements
- E** Exceeds normal requirements
- A** Far above average

Category I, Job Performance:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your performance on the fire grounds has been:
- B) Your performance of station duties has been:
- C) Your performance of drill duties has been:

Category II, Job knowledge:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your knowledge of the job is considered:
- B) Initiative shown in acquiring job knowledge has been:
- C) Your application of job knowledge to your work has been:

Category III, Personal Relationships:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to get along with others has been:
- B) Your cooperation in carrying out orders has been:
- C) Your ability to adapt yourself to responsibilities has been:

Category IV, Personal Traits:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your appearance and personal habits have been:
- B) Your dependability has been:
- C) Your punctuality in reporting and carrying out assignments has been:
- D) Your temper control and emotional stability have been:

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Category V, General:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to learn new material, methods and to follow instructions:
 B) Your initiative in your work has been:
 C) Your attitude towards your position and the work involved has been:
 D) Your conduct has been:

		X			
		X			
		X			
		X			

Category VI, Composite Evaluation:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your over-all rating for the past period has been:

		X			
--	--	---	--	--	--

Remarks:

F.F. DROZLO IS ADAPTING WELL TO HIS NEW POSITION. HAS AN EXCELLENT ATTITUDE. COMPLETED FINAL RE-EVALUATION SUCCESSFULLY.

Date:

1/29/12

Commanding Officer:

J. Edgarmua Lt. / E. Gu2 Capt.

I do hereby certify that I have reviewed this report, and my signature does not necessarily indicate agreement.

Date:

1/29/12

Probationary Firefighter:

M. Drozlo #1523

Remarks by District Chief:

[Signature]

Date:

2/7/12

Approved:

Yes

☒

No

☐

Signature:

[Signature] CF0

Remarks by Battalion Chief:

Date:

2-13-12

Approved:

Yes

☒

No

☐

Signature:

ch. R. Khary, B2

Remarks by Assistant Chief:

Date:

2/14/12

Approved:

Yes

☒

No

☐

Signature:

[Signature]

PROBATIONARY FIREFIGHTER MONTHLY DRILL REPORT

MONTH 7: January

STUDENT'S NAME

Miguel Orozco

BADGE NO. 1523

STUDY FOR THIS MONTH PROBATIONARY TEST IS:

REVIEW FOR FINAL EXAM ON
EOM, OPM & RULES AND REGULATIONS

COMPANY OFFICER SHOULD REVIEW MATERIAL WITH PROBATIONARY FIREFIGHTER TO VERIFY PREPARATION FOR MONTHLY TEST

OFFICER'S NAME W. Behnemann REVIEW DATE 12-9-12 TYPE OF REVIEW

CIRCLE
VERBAL
HANDS-ON

RESULTS

DATE OF COMPLETION 01/02/12

A) TALK TO OFFICER ABOUT THEIR ROUTINE ON ALARM RESPONSES

DATE OF COMPLETION 01/02/12

B) TALK TO DRIVER ABOUT ROUTINES WITH APPARATUS

DATE OF COMPLETION 1/5/12

C) LEARN INVENTORY ON EACH APPARATUS IN STATION

MAJOR DRILLS

COMMENTS AND EVALUATION

OFFICER SIGNATURE

1. HOSE EVOLUTIONS (REF. EOM, ART. 3
SECTION 40)

01/26/12

TRAINING CENTER.









W. J. C. Llanes

2. REVIEW ALL MIAMI PO'S

01/14/12

3. REVIEW PERTINENT IESTA CHAPTERS.

01/17/12

DATE	OTHER DRILLS COMPLETED THIS MONTH	EVALUATION	OFFICER SIGNATURE	TRNG. DIV. EVAL.	TRAINING OFFICER SIGNATURE
1/2/12	SCBA	2			
1/8/12	Power tools	2			
1/8/12	E-11 Inventory	2			
1/8/12	Fueling procedures.	2			
1/9/12	Thermal Imager	2			
1/26/12	hose evolution / portable stand/dive	2			
1/26/12	Vertical ventilation / forcible entry	2			
1/29/12	Defensive driving school	2			

1- EXCEEDS MINIMUM REQUIREMENTS
2- MEETS MINIMUM REQUIREMENTS

3- FAIR NEEDS IMPROVEMENTS
4- UNSATISFACTORY

PROBATIONARY FIREFIGHTER DAILY ACTIVITY SHEET

MONTHLY STUDY: January NAME: Mijail Orozco BDG# 1523 STA.: 11
 MONTHLY DRILL: All Miami P.O.'s COMPANY OFFICER: Capt. Cruz
 PERSONAL OBJECTIVES: Successful pass final Re-eval.

STUDY: DATE: <u>01/02/12</u> - E-11 inventory - EOM & OPM - Review for final re-eval. DRILL: - Review Miami P.O.'s SCBA, don and duff. PHY. FIT: <u>21-22:00 Gym</u> AM APPARATUS: <u>E-11</u> PM APPARATUS: <u>R-11</u>	STUDY: DATE: <u>01/05/12</u> - E-11 Inventory - Power tools - Ropes / Knots - EOM. DRILL: - Fueling procedure PHY. FIT: <u>21:00-22:00 Gym</u> AM APPARATUS: <u>R-11</u> PM APPARATUS: <u>E-11</u>	STUDY: DATE: <u>01/08/12</u> - E-11 Inventory - Power tools - OPM - Rules and regs. DRILL: - Power tools - Auto pulse PHY. FIT: <u>21:00-22:00 Gym</u> AM APPARATUS: <u>E-11</u> PM APPARATUS: <u>R-11</u>
STUDY: DATE: <u>01/11/12</u> - Miami P.O.'s - EOM's - OPM - Rules & Regs DRILL: - Thermal Imager PHY. FIT: <u>21-22:00 Gym</u> AM APPARATUS: <u>R-11</u> PM APPARATUS: <u>E-11</u>	STUDY: DATE: <u>01/14/12</u> R-Day Switched for DRILL: <u>Re-eval</u> PHY. FIT: AM APPARATUS: <u>N/A</u> PM APPARATUS: <u>N/A</u>	STUDY: DATE: <u>01/17/12</u> Re-eval Final DRILL: PHY. FIT: AM APPARATUS: <u>N/A</u> PM APPARATUS: <u>N/A</u>
STUDY: DATE: <u>1/20/12</u> - EMS protocol - Miami P.O.'s - Evolutions. DRILL: None PHY. FIT: <u>1400-1500 Gym</u> AM APPARATUS: <u>E-11</u> PM APPARATUS: <u>R-11</u>	STUDY: DATE: <u>1/23/12</u> - EMS protocol - Evolutions - Ladders. DRILL: <u>None</u> PHY. FIT: <u>1800-1830</u> AM APPARATUS: <u>R-11</u> PM APPARATUS: <u>E-11</u>	STUDY: DATE: <u>1/26/12</u> - EMS Protocol - Evolutions - Ropes / Knots. - Hoisting. DRILL: <u>Hose evolution</u> - Portable stand pipe - Ventilation (Vertical) - Forcible entry PHY. FIT: <u>21:00-22:00</u> AM APPARATUS: <u>R-7</u> PM APPARATUS: <u>R-7</u>

PROBATIONARY FIREFIGHTER DAILY ACTIVITY SHEET

MONTHLY STUDY: January NAME: Mijail Orozco BDG# 1523 STA.: 11
 MONTHLY DRILL: All Miami P.O.'s COMPANY OFFICER: Capt. Cruz.
 PERSONAL OBJECTIVES: Re-eval Final

STUDY: DATE: <u>1/29/12</u> -EMS protocol. -Evolutions -Miami P.O.'s DRILL: -Defensive driving school. PHY. FIT: <u>1400-1500</u> AM APPARATUS: <u>E-11</u> PM APPARATUS: <u>R-11</u>	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:
STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:
STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:

DAILY PROBATIONARY DRILL AND RESEARCH GUIDE

Probationary Firefighter: Miguel Orozco Station/Shift: 11-B

THIS FORM WILL BE COMPLETED AT EACH OF THE FIRE STATIONS THAT THE PROBATIONARY FIREFIGHTER IS ASSIGNED TO DURING HIS/ HER PROBATIONARY PERIOD. REFERENCE MATERIAL IS PROVIDED TO ASSIST IN EVALUATING THE SKILL BEING PERFORMED. AFTER THE FORM IS COMPLETED, IT WILL BE FORWARDED ALONG WITH THE MONTHLY PROBATIONARY REPORT TO THE CHIEF OF ERD.

WITHIN THE FIRST 3 TOURS OF DUTY THE PROBATIONARY FIREFIGHTER SHOULD BE GIVEN INSTRUCTIONS ON THE SPECIFIC STATION APPARATUS. THIS WILL INCLUDE PROPER INSPECTION PROCEDURES, DAILY CHECK OUTS, WEEKLY INVENTORY, FUELING PROCEDURES, OPERATIONS AND ANY OTHER INFORMATION REQUIRED BY THE STATION. THE PROBATIONARY FIREFIGHTER WILL BE TESTED BY AN OFFICER OR DESIGNATED DRIVER ENGINEER ON THE APPARATUS. AFTER BEING TESTED, EVERY EFFORT SHOULD BE MADE TO LET THE PROBATIONARY FIREFIGHTER DRIVE THE APPARATUS ON A ROUTINE NON EMERGENCY BASIS. (REFER TO PROBATIONARY FIREFIGHTERS DRIVING RESTRICTION POLICY)

1. **TRUCK INVENTORIES:**

THE PROBATIONARY FIREFIGHTER WILL DEMONSTRATE THEIR KNOWLEDGE OF ALL EQUIPMENT THAT IS HOUSED ON THE APPARATUS. THIS WILL INCLUDE THE PROPER NAME, USE, LOCATION AND ANY SPECIFICS REQUIRED BY THE STATION.

A) ENGINE:
B) RESCUE:
C) AERIAL/ QUINT:

✓
✓
N/A

SATISFACTORY: ✓ NEEDS IMPROVEMENT: _____ UNSATISFACTORY: _____

COMMENTS:

OFFICERS SIGNATURE:  DATE: 1-14-12

2. **INSPECTIONS , FUELING PROCEDURES AND DOCUMENTATION:**

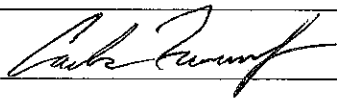
AFTER PROPER INSTRUCTION, THE PROBATIONARY FIREFIGHTER WILL DEMONSTRATE THE DAILY CHECK OUT, WEEKLY INVENTORY, MONTHLY INSPECTIONS AND FUELING PROCEDURES. THIS WILL ALSO INCLUDE STATION JOURNAL ENTRIES, APPARATUS BOOK ENTRIES, SPECIFIC STATION FORMS AS REQUIRED BY THE DRIVER ENGINEER AND OR COMPANY OFFICER.

- A) ENGINE:
B) RESCUE:
C) AERIAL/ QUINT:

✓
✓
N/A

SATISFACTORY: ✓ NEEDS IMPROVEMENT: UNSATISFACTORY:

COMMENTS:

OFFICERS SIGNATURE:  DATE: 8 JAN 2012

3. **LADDERS:**

REFER TO IFSTA 5TH EDITION CH. 10 AND MIAMI PO #12

- A) DEMONSTRATE I.F.S.T.A. AND M.F.D. LADDER RAISES
B) IDENTIFY TYPES OF LADDERS AND USES
C) DEMONSTRATE LADDER SAFETY
D) MIAMI PO #12

SATISFACTORY: ✓ NEEDS IMPROVEMENT: UNSATISFACTORY:

COMMENTS:

OFFICERS SIGNATURE:  DATE: 1/12/12

4. **ROPES, KNOTS AND HOISTING:**

REFER TO IFSTA 5TH EDITION CH. 7, EOM ART. 4 SECT 47 AND MIAMI PO #3 AND #4

- A) DEMONSTRATE ALL KNOTS AND HITCHES
- B) DEMONSTRATE PROPER METHOD OF HOISTING TOOLS AND EQUIPMENT
- C) EXPLAIN DIFFERENT TYPES, LENGTHS AND DIAMETER OF ROPES.
- D) MIAMI PO #3 & #4

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE:  DATE: 1/11/12

5. **HOSE ROLLS, LOADS, DRAGS AND CARRIES:**

REFER TO IFSTA 5TH EDITION CH. 13, MIAMI PO #7 AND #8

- A) TYPE AND AMOUNTS OF ALL HOSE CARRIED ON THE APPARATUS.
- B) DEMONSTRATE THE HOSE ROLLS, DRAGS, CARRIES AND STORAGE.
- C) DEMONSTRATE HOSE LOADS AND THEIR DEPLOYMENT
- D) MIAMI PO #7 & #8

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE:  DATE: 1/11/12

6. **SCBA & PPE:**

REFER TO IFSTA 5TH EDITION CH. 5, FIRENET, MIAMI PO #1

- A) DEMONSTRATE DAILY CHECK OUT PROCEDURES.
- B) DEMONSTRATE BUDDY BREATHING
- C) DONN BUNKER GEAR AND SCBA IN 1 MINUTE AND 30 SECONDS
- D) MIAMI PO #1

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

performed school on SCBA.
good job!

OFFICERS SIGNATURE: _____



DATE: _____

1/2/12

7. **SALVAGE COVERS AND LOSS CONTROL:**

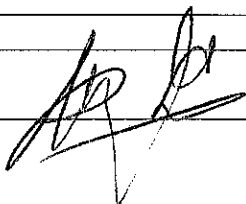
REFER TO IFSTA 5TH EDITION CH. 17, MIAMI PO #13

- A) DEMONSTRATE ALL FOLDS AND ROLLS
- B) CONSTRUCT A WATER CHUTE AND A CATCH ALL
- C) MIAMI PO #13

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE: _____



DATE: _____

1/11/12

8. **POWER TOOLS:**

REFER TO IFSTA 5TH EDITION CH. 8-9, EOM ART. 5, MIAMI PO #11

- A) CORRECT OPERATION AND USE OF POWER TOOLS (STATION SPECIFIC)
- B) FUELING MIXTURES/ PROCEDURES
- C) IDENTIFY COMPONENTS
- D) MIAMI PO #11

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE: Carl Fung DATE: 8 JAN 2012

9. **STATION COMPUTER:**

- A) PUT COMPANY 09/10/AIR AND QTRS USING COMPUTER
- B) PULL NOTICES (OFFICIAL, HYDRANT, TERRITORY & SPECIAL)
- C) FIRENET (EOM, OPM, PAYROLL REQUEST, ETC.)

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE: Carl Fung DATE: 8 JAN 2012

10. **OTHER:** _____

SATISFACTORY: ☐ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

11. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

12. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

13. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

14. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

15. OTHER: _____

SATISFACTORY: _____ NEEDS IMPROVEMENT: _____ UNSATISFACTORY: _____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

16. OTHER: _____

SATISFACTORY: _____ NEEDS IMPROVEMENT: _____ UNSATISFACTORY: _____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

17. OTHER: _____

SATISFACTORY: _____ NEEDS IMPROVEMENT: _____ UNSATISFACTORY: _____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

18. OTHER: _____

SATISFACTORY: _____ NEEDS IMPROVEMENT: _____ UNSATISFACTORY: _____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Name: M. OROZCO

Badge # 1523

For the Month of: DECEMBER Year 2011

BELOW RATINGS ARE BASED ON 6 MONTHS EXPERIENCE AS A PROBATIONARY FIREFIGHTER.

In using this form, the rater should be familiar with the instructions for rating a probationary firefighter. In grading Category VI, the grade will be Unsatisfactory if any item in the other categories is rated Unsatisfactory.

If three or more items are marked 'Fair', the overall rating is Unsatisfactory.

Otherwise, the grade will fall in one of the other columns. Extreme grades such as 'Unsatisfactory' or 'Far above average' must be explained under remarks.

Rating Key (Place an 'X' in the appropriate box):

- U** Unsatisfactory
- F** Fair - Needs improvement
- M** Meets normal requirements
- E** Exceeds normal requirements
- A** Far above average

Category I, Job Performance:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your performance on the fire grounds has been:
- B) Your performance of station duties has been:
- C) Your performance of drill duties has been:

		X		
			X	
			X	

Category II, Job knowledge:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your knowledge of the job is considered:
- B) Initiative shown in acquiring job knowledge has been:
- C) Your application of job knowledge to your work has been:

			X	
			X	
			X	

Category III, Personal Relationships:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to get along with others has been:
- B) Your cooperation in carrying out orders has been:
- C) Your ability to adapt yourself to responsibilities has been:

		X		
			X	
				X

Category IV, Personal Traits:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your appearance and personal habits have been:
- B) Your dependability has been:
- C) Your punctuality in reporting and carrying out assignments has been:
- D) Your temper control and emotional stability have been:

			X	
				X
				X
		X		

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Category V, General:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to learn new material, methods and to follow instructions:
 B) Your initiative in your work has been:
 C) Your attitude towards your position and the work involved has been:
 D) Your conduct has been:

			X		
					X
					X
			X		

Category VI, Composite Evaluation:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your over-all rating for the past period has been:

			X		
--	--	--	---	--	--

Remarks: FF. OROZCO HAS DEMONSTRATED A HIGH LEVEL OF PERSONAL INITIATIVE. HE HAS A STRONG WORK ETHIC AND A GOOD GRASP OF HIS RESPONSIBILITIES. HIS OFFICERS ALL HAVE NOTHING BUT GOOD THINGS TO SAY ABOUT HIM. I'M SURE HE WILL EXCEL AS A.F.F.

Date: 12/30/11

Commanding Officer: [Signature] Capt BB

I do hereby certify that I have reviewed this report, and my signature does not necessarily indicate agreement.

Date: 12/30/11

Probationary Firefighter: [Signature]

Remarks by District Chief:

Great Job!

Date: 1/2/12

Approved: Yes ☒ No ☐

Signature: [Signature] W. the CFO

Remarks by Battalion Chief:

Date: 1/8/12

Approved: Yes ☒ No ☐

Signature: [Signature] Chief R. Khoury, BC

Remarks by Assistant Chief:

Date: 1/10/12

Approved: Yes ☒ No ☐

Signature: [Signature] AEC

PROBATIONARY FIREFIGHTER MONTHLY DRILL REPORT

MONTH 6: December STUDENT'S NAME Miguel Orozco BADGE NO. 1523

STUDY FOR THIS MONTH PROBATIONARY TEST IS:

EOM ARTICLE 3, SECTION 36-53 ARTICLE 4, SECTION 1-9,
OPM ARTICLE 3, SECTION 1-19, ARTICLE 4, SECTION 1-16
RULES & REGS ARTICLE 4, SECTION B, C & D AND
ARTICLE 5, SECTION A-D

COMPANY OFFICER SHOULD REVIEW MATERIAL WITH PROBATIONARY FIREFIGHTER TO VERIFY PREPARATION FOR MONTHLY TEST
OFFICER'S NAME Capt. Newland REVIEW DATE _____ TYPE OF REVIEW _____ HANDS-ON _____ RESULTS _____

DATE OF COMPLETION 11/03/11 A) TALK TO OFFICER ABOUT THEIR ROUTINE ON ALARM RESPONSES
Review operational procedures on all apparatus

DATE OF COMPLETION 11/03/11 B) TALK TO DRIVER ABOUT ROUTINES WITH APPARATUS
Learn territory and hospital locations

DATE OF COMPLETION 11/12/11 C) LEARN INVENTORY ON EACH APPARATUS IN STATION

MAJOR DRILLS	COMMENTS AND EVALUATION	OFFICER SIGNATURE
1. SPECIAL OPERATIONS DRILL-TRT (LIST SPECIFICS)	<u>V.M.R. with T. Green</u> <u>and G. Marano</u> <u>Excellent Job.</u> <u>M. Newland</u>	<u>M. Newland</u>
2. INCCOR. PO'S & EOM ART 3, SECT. 36-53. (EX. STOKES EVOL, VEHICLE EXT, ETC.)		
3. MIAMI PO #3 ROPES & KNOTS #4 HOISTING #14 ELEVATED RESCUE, PO #13 LOSS CONTROL (REFER TO PO PACKAGE)		
4. REF. IFSTA 5 TH EDITION CH. 8 & CH. 17		

DATE	OTHER DRILLS COMPLETED THIS MONTH	EVALUATION	OFFICER SIGNATURE	TRNG. DIV. EVAL.	TRAINING OFFICER SIGNATURE
12/3/11	V.M.R. class	1	<u>M. Newland</u>		
12/12/11	V.M.R. class	1	<u>M. Newland</u>		
12/15/11	V.M.R. class	1	<u>M. Newland</u>		
12/17/11	Arena OB 328	1	<u>M. Newland</u>		

- 1- EXCEEDS MINIMUM REQUIREMENTS
- 2- MEETS MINIMUM REQUIREMENTS
- 3- FAIR NEEDS IMPROVEMENTS
- 4- UNSATISFACTORY

PROBATIONARY FIREFIGHTER DAILY ACTIVITY SHEET

MONTHLY STUDY: December NAME: Mijail Orozco BDG# 1523 STA.: 8

MONTHLY DRILL: Ropes / knots / Hoisting COMPANY OFFICER: Capt. Newcomb

PERSONAL OBJECTIVES: Elevated rescue *AM*

<p>STUDY: DATE: <u>12/6/11</u></p> <p>-EOM Article 3 sec: 36-46 -EMS Protocol. Rules & Regs 4,5 DRILL: VMR Class at training center</p> <p>PHY. FIT: 21-22:00</p> <p>AM APPARATUS: E-8 PM APPARATUS: R-8</p>	<p>STUDY: DATE: <u>12/9/11</u></p> <p>-EOM Art 3 Section 47-53 -Art 4 Section 1-4 DRILL: None</p> <p>PHY. FIT: 22:00-23:00</p> <p>AM APPARATUS: E-8 PM APPARATUS: R-28</p>	<p>STUDY: DATE: <u>12/12/11</u></p> <p>-EOM Art 4 Section 5-9 -OPM Art 3 Section 1-10 DRILL: VMR-Class at training center.</p> <p>PHY. FIT: 22:00-23:00</p> <p>AM APPARATUS: E-8 PM APPARATUS: R-8</p>
<p>STUDY: DATE: <u>12/15/11</u></p> <p>-OPM Art 3 Section 11-19 -Art 4 Section 1-16 DRILL: VMR-Class at training center</p> <p>PHY. FIT: 21:00-22:00.</p> <p>AM APPARATUS: E-8 PM APPARATUS: R-28</p>	<p>STUDY: DATE: <u>12/18/11</u></p> <p>-Review prob. re-eval's -EMS Protocol. -IFSTA ch 8, 17. DRILL: None.</p> <p>PHY. FIT: 20:00-21:00</p> <p>AM APPARATUS: R-28 PM APPARATUS: R-28</p>	<p>STUDY: DATE: <u>12/21/11</u></p> <p>-Re-eval test -Miami PO's -EMS Protocol -IFSTA DRILL: PAT -Rescue knot</p> <p>PHY. FIT: 21:00-22:00</p> <p>AM APPARATUS: E-8 PM APPARATUS: R-28</p>
<p>STUDY: DATE: <u>12/24/11</u></p> <p>-Review for Final Exam -OPM's -EOM's DRILL: -Miami PO's</p> <p>PHY. FIT: 21:00-22:00</p> <p>AM APPARATUS: Q-8 PM APPARATUS: R-8</p>	<p>STUDY: DATE: <u>12/30/11</u></p> <p>-Review for final exam -Miami PO's -IFSTA DRILL: -Miami PO's</p> <p>PHY. FIT:</p> <p>AM APPARATUS: Q-8 PM APPARATUS:</p>	<p>STUDY: DATE: _____</p> <p>DRILL:</p> <p>PHY. FIT:</p> <p>AM APPARATUS: PM APPARATUS:</p>

DAILY PROBATIONARY DRILL AND RESEARCH GUIDE

Probationary Firefighter: Miguel Orozco Station/Shift: 8-B

THIS FORM WILL BE COMPLETED AT EACH OF THE FIRE STATIONS THAT THE PROBATIONARY FIREFIGHTER IS ASSIGNED TO DURING HIS/ HER PROBATIONARY PERIOD. REFERENCE MATERIAL IS PROVIDED TO ASSIST IN EVALUATING THE SKILL BEING PERFORMED. AFTER THE FORM IS COMPLETED, IT WILL BE FORWARDED ALONG WITH THE MONTHLY PROBATIONARY REPORT TO THE CHIEF OF ERD.

WITHIN THE FIRST 3 TOURS OF DUTY THE PROBATIONARY FIREFIGHTER SHOULD BE GIVEN INSTRUCTIONS ON THE SPECIFIC STATION APPARATUS. THIS WILL INCLUDE PROPER INSPECTION PROCEDURES, DAILY CHECK OUTS, WEEKLY INVENTORY, FUELING PROCEDURES, OPERATIONS AND ANY OTHER INFORMATION REQUIRED BY THE STATION. THE PROBATIONARY FIREFIGHTER WILL BE TESTED BY AN OFFICER OR DESIGNATED DRIVER ENGINEER ON THE APPARATUS. AFTER BEING TESTED, EVERY EFFORT SHOULD BE MADE TO LET THE PROBATIONARY FIREFIGHTER DRIVE THE APPARATUS ON A ROUTINE NON EMERGENCY BASIS. (REFER TO PROBATIONARY FIREFIGHTERS DRIVING RESTRICTION POLICY)

1. **TRUCK INVENTORIES:**

THE PROBATIONARY FIREFIGHTER WILL DEMONSTRATE THEIR KNOWLEDGE OF ALL EQUIPMENT THAT IS HOUSED ON THE APPARATUS. THIS WILL INCLUDE THE PROPER NAME, USE, LOCATION AND ANY SPECIFICS REQUIRED BY THE STATION.

A) ENGINE:

B) RESCUE:

C) AERIAL/ QUINT:

11/21

11/15

11/18/11

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Excellent job on the truck inventories

OFFICERS SIGNATURE: [Signature] DATE: 11/18/11

2. INSPECTIONS, FUELING PROCEDURES AND DOCUMENTATION:

AFTER PROPER INSTRUCTION, THE PROBATIONARY FIREFIGHTER WILL DEMONSTRATE THE DAILY CHECK OUT, WEEKLY INVENTORY, MONTHLY INSPECTIONS AND FUELING PROCEDURES. THIS WILL ALSO INCLUDE STATION JOURNAL ENTRIES, APPARATUS BOOK ENTRIES, SPECIFIC STATION FORMS AS REQUIRED BY THE DRIVER ENGINEER AND OR COMPANY OFFICER.

- A) ENGINE: /
B) RESCUE: /
C) AERIAL/ QUINT: /

SATISFACTORY: X NEEDS IMPROVEMENT: UNSATISFACTORY:

COMMENTS:

F.F. OROZCO HAS A THOROUGH KNOWLEDGE OF STATION
PROCEDURES

OFFICERS SIGNATURE: 

DATE: 11/03/11

3. LADDERS:

REFER TO IFSTA 5TH EDITION CH. 10 AND MIAMI PO #12

- A) DEMONSTRATE I.F.S.T.A. AND M.F.D. LADDER RAISES
B) IDENTIFY TYPES OF LADDERS AND USES
C) DEMONSTRATE LADDER SAFETY
D) MIAMI PO #12

SATISFACTORY: X NEEDS IMPROVEMENT: UNSATISFACTORY:

COMMENTS:

Good LADDER PRACTICES

OFFICERS SIGNATURE: 

DATE: 11/06/11

4. **ROPES, KNOTS AND HOISTING:**

REFER TO IFSTA 5TH EDITION CH. 7, EOM ART. 4 SECT 47 AND MIAMI PO #3 AND #4

- A) DEMONSTRATE ALL KNOTS AND HITCHES
- B) DEMONSTRATE PROPER METHOD OF HOISTING TOOLS AND EQUIPMENT
- C) EXPLAIN DIFFERENT TYPES, LENGTHS AND DIAMETER OF ROPES.
- D) MIAMI PO #3 & #4

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

GOOD Working KNOWLEDGE OF ROPES AND KNOTS

OFFICERS SIGNATURE: 

DATE: 11/06/11

5. **HOSE ROLLS, LOADS, DRAGS AND CARRIES:**

REFER TO IFSTA 5TH EDITION CH. 13, MIAMI PO #7 AND #8

- A) TYPE AND AMOUNTS OF ALL HOSE CARRIED ON THE APPARATUS.
- B) DEMONSTRATE THE HOSE ROLLS, DRAGS, CARRIES AND STORAGE.
- C) DEMONSTRATE HOSE LOADS AND THEIR DEPLOYMENT
- D) MIAMI PO #7 & #8

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Good

OFFICERS SIGNATURE: 

DATE: 11/12/11

6. **SCBA & PPE:**

REFER TO IFSTA 5TH EDITION CH. 5, FIRENET, MIAMI PO #1

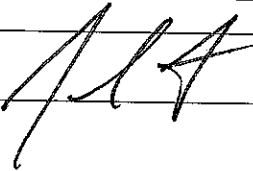
- A) DEMONSTRATE DAILY CHECK OUT PROCEDURES.
- B) DEMONSTRATE BUDDY BREATHING
- C) DONN BUNKER GEAR AND SCBA IN 1 MINUTE AND 30 SECONDS
- D) MIAMI PO # 1

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Good to Go

OFFICERS SIGNATURE:



DATE:

11/03/11

7. **SALVAGE COVERS AND LOSS CONTROL:**

REFER TO IFSTA 5TH EDITION CH. 17, MIAMI PO #13

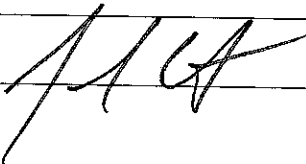
- A) DEMONSTRATE ALL FOLDS AND ROLLS
- B) CONSTRUCT A WATER CHUTE AND A CATCH ALL
- C) MIAMI PO #13

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Good to Go

OFFICERS SIGNATURE:



DATE:

11/03/11

8. **POWER TOOLS:**

REFER TO IFSTA 5TH EDITION CH. 8-9, EOM ART. 5, MIAMI PO #11

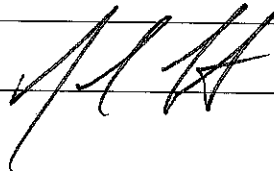
- A) CORRECT OPERATION AND USE OF POWER TOOLS (STATION SPECIFIC)
- B) FUELING MIXTURES/ PROCEDURES
- C) IDENTIFY COMPONENTS
- D) MIAMI PO #11

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

GOOD SAFE TOOL PRACTICES

OFFICERS SIGNATURE:



DATE:

11/15/11

9. **STATION COMPUTER:**

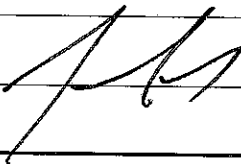
- A) PUT COMPANY 09/10/AIR AND QTRS USING COMPUTER
- B) PULL NOTICES (OFFICIAL, HYDRANT, TERRITORY & SPECIAL)
- C) FIRENET (EOM, OPM, PAYROLL REQUEST, ETC.)

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Good + ADVANCED Functions

OFFICERS SIGNATURE:



DATE:

11/03/11

10. **OTHER:**

SATISFACTORY: ☐ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE: _____

DATE: _____

11. OTHER:

Honoring RESCUE TOOLS

SATISFACTORY: ☒

NEEDS IMPROVEMENT: ☐

UNSATISFACTORY: ☐

COMMENTS:

GOOD JOB AT VMR

OFFICERS SIGNATURE: T. M. Powell

DATE: 12/27/11

12. OTHER:

SATISFACTORY: ☐

NEEDS IMPROVEMENT: ☐

UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE: _____

DATE: _____

13. OTHER:

SATISFACTORY: ☐

NEEDS IMPROVEMENT: ☐

UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE: _____

DATE: _____

14. OTHER:

SATISFACTORY: ☐

NEEDS IMPROVEMENT: ☐

UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE: _____

DATE: _____

15. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

16. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

17. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

18. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Name: M. Orozco

Badge # 1523

For the Month of: NOVEMBER Year 2011

BELOW RATINGS ARE BASED ON 5 MONTHS EXPERIENCE AS A PROBATIONARY FIREFIGHTER.

In using this form, the rater should be familiar with the instructions for rating a probationary firefighter. In grading Category VI, the grade will be Unsatisfactory if any item in the other categories is rated Unsatisfactory.

If three or more items are marked 'Fair', the overall rating is Unsatisfactory.

Otherwise, the grade will fall in one of the other columns. Extreme grades such as 'Unsatisfactory' or 'Far above average' must be explained under remarks.

Rating Key (Place an 'X' in the appropriate box):

- U** Unsatisfactory
- F** Fair - Needs improvement
- M** Meets normal requirements
- E** Exceeds normal requirements
- A** Far above average

Category I, Job Performance:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your performance on the fire grounds has been: UNOBSERVED
- B) Your performance of station duties has been:
- C) Your performance of drill duties has been:

				X	
				X	

Category II, Job knowledge:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your knowledge of the job is considered:
- B) Initiative shown in acquiring job knowledge has been:
- C) Your application of job knowledge to your work has been:

		X			
				X	
				X	

Category III, Personal Relationships:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to get along with others has been:
- B) Your cooperation in carrying out orders has been:
- C) Your ability to adapt yourself to responsibilities has been:

		X			
				X	
				X	

Category IV, Personal Traits:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your appearance and personal habits have been:
- B) Your dependability has been:
- C) Your punctuality in reporting and carrying out assignments has been:
- D) Your temper control and emotional stability have been:

				X	
				X	
				X	
		X			

Category V, General:

A) Your ability to learn new material, methods and to follow instructions:
B) Your initiative in your work has been:
C) Your attitude towards your position and the work involved has been:
D) Your conduct has been:

		X		
			X	
			X	
			X	

Category VI, Composite Evaluation:

Rating	U	F	M	E	A
--------	---	---	---	---	---

A) Your over-all rating for the past period has been:

			X	
--	--	--	---	--

Remarks: EE. OROZCO NEVER STOPS WORKING. EXCELLENT JOB ON INVENTORY TEST. HE ARRIVES EARLY AND IS THE LAST TO LEAVE IN THE MORNING.

Date: 12/3/2011

Commanding Officer: W. J. R. Mad - Capt. 88

I do hereby certify that I have reviewed this report, and my signature does not necessarily indicate agreement.

Date: 12/6/2011

Probationary Firefighter:

1523

Remarks by District Chief: Orozco is developing an excellent reputation as a hard worker.

Date: 12/6/2011

Approved: Yes ✓

No

Signature:

Remarks by Battalion Chief:

Date: 12/9/11

Approved: Yes ☒ No ☐

No

Signature:

Remarks by Assistant Chief:

Date: 11/12

Approved: Yes

No

Signature:

PROBATIONARY FIREFIGHTER MONTHLY DRILL REPORT

MONTH 5: November STUDENT'S NAME Mijail Orozco BADGE NO. 1523

STUDY FOR THIS MONTH PROBATIONARY TEST IS:

EOM ARTICLE 5, SECTION 1,3 & 4
OPM ARTICLE 2, SECTION 1-13
RULES & REGS ARTICLE 4, PAD & SECTION A

COMPANY OFFICER SHOULD REVIEW MATERIAL WITH PROBATIONARY FIREFIGHTER TO VERIFY PREPARATION FOR MONTHLY TEST
OFFICER'S NAME Chief Newcomb REVIEW DATE 11/30/11 TYPE OF REVIEW _____ HANDS-ON _____ RESULTS _____

DATE OF COMPLETION 11/13 2100
A) TALK TO OFFICER ABOUT THEIR ROUTINE ON ALARM RESPONSES
Review operational procedures on all apparatus

DATE OF COMPLETION 11/13 944
B) TALK TO DRIVER ABOUT ROUTINES WITH APPARATUS
Learn territory and hospital locations

DATE OF COMPLETION 11/24
C) LEARN INVENTORY ON EACH APPARATUS IN STATION

MAJOR DRILLS	COMMENTS AND EVALUATION	OFFICER SIGNATURE
1. HOSE EVOLUTIONS (REF. EOM, ART. 3 SECTION 40)	Good Job	<u>M/O [Signature]</u>
2. INCCOR. PO'S & EOM ART. 5 SECT. 1, 3 & 4.	Set	<u>[Signature]</u>
3. MIAMI PO #9, #10 FORCIBLE ENTRY AND MIAMI PO #11 POWER TOOLS (REFER TO PO PACKAGE)	Good Job	<u>Step 1 [Signature]</u>
4. REF. IESTA 5 TH EDITION CH. 9	Set	<u>Step 4 [Signature]</u>

DATE	OTHER DRILLS COMPLETED THIS MONTH	EVALUATION	OFFC. SIGNATURE	TRNG. DIV. EVAL.	TRAINING OFFICER SIGNATURE
11/6	Per. Power Tools	1	<u>[Signature]</u>		
11/9	Geo + Cincos DS	1	<u>[Signature]</u>		
11/9	Toolset Drills	1	<u>[Signature]</u>		
11/12	Hydramat Mount	1	<u>[Signature]</u>		
11/27	Joint run Drills	1	<u>[Signature]</u>		

- 1- EXCEEDS MINIMUM REQUIREMENTS
- 2- MEETS MINIMUM REQUIREMENTS
- 3- FAIR NEEDS IMPROVEMENTS
- 4- UNSATISFACTORY

PROBATIONARY FIREFIGHTER DAILY ACTIVITY SHEET

MONTHLY STUDY: November NAME: Mijail Orozco BDG# 1523 STA.: 8

MONTHLY DRILL: Forcible Entry, Power tools COMPANY OFFICER: Capt. Newcomb.

PERSONAL OBJECTIVES: _____

<p>Station 7 STUDY: DATE: <u>10/31/11</u> -EOM Art. 5 Sections 1, 3 and 4 -EMS Protocol DRILL: None PHY. FIT: <u>Gym 23:00-24:00</u> AM APPARATUS: <u>E-7</u> PM APPARATUS: <u>E-7</u></p>	<p>Station 8 STUDY: DATE: <u>11/03/11</u> -Quint -8 inventory -OPM Art 2: sections 1-13 -Talk with driver DRILL: about routines with apparatus -Hydrant hook up. PHY. FIT: <u>Gym 22:00-23:00</u> AM APPARATUS: <u>Q-8</u> PM APPARATUS: <u>R-8</u></p>	<p>STUDY: DATE: <u>11/06/11</u> -Quint -8 inventory -Rules and Regs. Art 4. Panel and Section A. DRILL: PHY. FIT: <u>22:00-23:00</u> AM APPARATUS: <u>Q-8</u> PM APPARATUS: <u>R-28</u></p>
<p>STUDY: DATE: <u>11/12/11</u> -Quint -8 inventory -EMS protocol. -Review for DRILL: Re-eval's PHY. FIT: <u>22-23:00</u> AM APPARATUS: <u>Q-8</u> PM APPARATUS: <u>R-8</u></p>	<p>STUDY: DATE: <u>11/15/11</u> -Probationary Re-eval. -EMS Protocol -E-8 inventory -VMR Class DRILL: hose evolution -Stand pipe/staircase PHY. FIT: <u>None</u> AM APPARATUS: <u>Q-8</u> PM APPARATUS: <u>R-28</u></p>	<p>STUDY: DATE: <u>11/18/11</u> -E-8 inventory -R-8 inventory -EMS protocol. DRILL: Quint 8 inventory PHY. FIT: <u>22:00-23:00</u> AM APPARATUS: <u>Q-8</u> PM APPARATUS: <u>R-8</u></p>
<p>STUDY: DATE: <u>11/21/11</u> -E-8 inventory -EMS Protocol O/B -R-28 inventory DRILL: PHY. FIT: <u>22:00-23:00</u> AM APPARATUS: <u>Q-8</u> PM APPARATUS: <u>R-28</u></p>	<p>STUDY: DATE: <u>11/24/11</u> R-8 inventory EMS Protocol P/E -EOM Art 3: sec 36-40 DRILL: PHY. FIT: <u>21-22:00</u> AM APPARATUS: <u>E-8</u> PM APPARATUS: <u>R-8</u></p>	<p>STUDY: DATE: <u>11/27/11</u> R-8 inventory -VMR Class -EMS protocol EOM Art 3: 41-48 DRILL: VMR Class PHY. FIT: <u>22:00-23:00</u> AM APPARATUS: <u>E-8</u> PM APPARATUS: <u>R-28</u></p>

PROBATIONARY FIREFIGHTER DAILY ACTIVITY SHEET

MONTHLY STUDY: December NAME: Mijail Orozco BDG# 1523 STA.: 8
 MONTHLY DRILL: Ropes / Knots COMPANY OFFICER: Capt. Newcomb
 PERSONAL OBJECTIVES: Elevated rescue

STUDY: DATE: <u>12/3/11</u> - EMS protocol - EDM Art. 4 sec 19 - OPM Art 3 sec 1-10 DRILL: <u>JMR-Class</u> PHY. FIT: <u>2:00 - 22:00</u> AM APPARATUS: <u>E-8</u> PM APPARATUS: <u>E-8</u>	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:
STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:
STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Name: Miguel Orozco Badge # 1523

For the Month of: October Year 2011

BELOW RATINGS ARE BASED ON _____ MONTHS EXPERIENCE AS A PROBATIONARY FIREFIGHTER.

In using this form, the rater should be familiar with the instructions for rating a probationary firefighter. In grading Category VI, the grade will be Unsatisfactory if any item in the other categories is rated Unsatisfactory.

If three or more items are marked 'Fair', the overall rating is Unsatisfactory.

Otherwise, the grade will fall in one of the other columns. Extreme grades such as 'Unsatisfactory' or 'Far above average' must be explained under remarks.

Rating Key (Place an 'X' in the appropriate box):

- U** Unsatisfactory
- F** Fair - Needs improvement
- M** Meets normal requirements
- E** Exceeds normal requirements
- A** Far above average

Category I, Job Performance:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your performance on the fire grounds has been:
- B) Your performance of station duties has been:
- C) Your performance of drill duties has been:

			✓	✓	
				✓	
				✓	

Category II, Job knowledge:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your knowledge of the job is considered:
- B) Initiative shown in acquiring job knowledge has been:
- C) Your application of job knowledge to your work has been:

			✓	✓	
			✓	✓	
			✓		

Category III, Personal Relationships:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to get along with others has been:
- B) Your cooperation in carrying out orders has been:
- C) Your ability to adapt yourself to responsibilities has been:

				✓	✓
				✓	✓
				✓	

Category IV, Personal Traits:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your appearance and personal habits have been:
- B) Your dependability has been:
- C) Your punctuality in reporting and carrying out assignments has been:
- D) Your temper control and emotional stability have been:

				✓	✓
				✓	✓
				✓	✓
				✓	✓

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Category V, General:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to learn new material, methods and to follow instructions:
 B) Your initiative in your work has been:
 C) Your attitude towards your position and the work involved has been:
 D) Your conduct has been:

		✓	✓		
			✓	✓	
				✓	✓
				✓	✓

Category VI, Composite Evaluation:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your over-all rating for the past period has been:

			✓		
--	--	--	---	--	--

Remarks: Orozco is an asset to this fire dept.
He works well in group situations and never
shys away from getting dirty, he is punctual
and hard working, he will be missed at st # 7

Date: 10/31/11

Commanding Officer: Lt. Carlos Gonzalez

I do hereby certify that I have reviewed this report, and my signature does not necessarily indicate agreement.

Date: 10/31/11

Probationary Firefighter: Migail Orozco

Remarks by District Chief: _____

Date: 11/3/11

Approved: Yes ✓ No _____

Signature: Steve Up A/O

Remarks by Battalion Chief: _____

Date: 11/8/11

Approved: Yes ✓ No _____

Signature: Chief Ron K... BC

Remarks by Assistant Chief: _____

Date: 11/10/11

Approved: Yes ✓ No _____

Signature: [Signature] A/O

PROBATIONARY FIREFIGHTER MONTHLY DRILL REPORT

MONTH 4: October

STUDENT'S NAME N. Orozco

BADGE NO. 1523

STUDY FOR THIS MONTH PROBATIONARY TEST IS:

EOM ARTICLE 3, SECTION 1-11 & SECTION 35
OPM ARTICLE 1, SECTION 37-53
RULES & REGS ARTICLE 3, SECTION E & F

COMPANY OFFICER SHOULD REVIEW MATERIAL WITH PROBATIONARY FIREFIGHTER TO VERIFY PREPARATION FOR MONTHLY TEST
OFFICER'S NAME Capt. Moore REVIEW DATE _____ TYPE OF REVIEW _____ HANDS-ON _____ RESULTS _____

DATE OF COMPLETION 10/01/11

DATE OF COMPLETION 10/01/11

DATE OF COMPLETION 10/04/11

- A) TALK TO OFFICER ABOUT THEIR ROUTINE ON ALARM RESPONSES
Review operational procedures on all apparatus
- B) TALK TO DRIVER ABOUT ROUTINES WITH APPARATUS
Learn territory and hospital locations
- C) LEARN INVENTORY ON EACH APPARATUS IN STATION

MAJOR DRILLS	COMMENTS AND EVALUATION	OFFICER SIGNATURE
1. SPECIAL OPERATIONS-DIVE TEAM INCORP EOM ART 3, SECT. 35 (LIST SPECIFICS)	verbalized and reviewed	
2. INCORP PO'S EOM ART 3, SECT. 1-11. (EX. ELEVATOR, GAS, SPRINKLER, Etc.)	good job, good knowledge of skills	Lt. Carlos Jorgel
3. MIAMI PO #12 LADDERS (REFER TO PO PACKAGE)	shows excellent skills	
4. REF. IFSTA 5 TH EDITION CH. 10	excellent	

DATE	OTHER DRILLS COMPLETED THIS MONTH	EVALUATION	OFFICER SIGNATURE	TRNG. DIV. EVAL.	TRAINING OFFICER SIGNATURE
10/4/11	Hose loads, deployment, Hoisting.	2	Lt. Carlos J.		
10/7/11	Rescuing ropes knots	2	Lt. Carlos J.		
10/14/11	Metro trail (ETS)	1	Lt. Carlos J.		

1- EXCEEDS MINIMUM REQUIREMENTS
2- MEETS MINIMUM REQUIREMENTS

3- FAIR NEEDS IMPROVEMENTS
4- UNSATISFACTORY

PROBATIONARY FIREFIGHTER DAILY ACTIVITY SHEET

MONTHLY STUDY: October NAME: M. Orozco BDG# 1523 STA.: 7
 MONTHLY DRILL: Special ops, elevator, gas, sprinklers COMPANY OFFICER: Capt. Muxoz
 PERSONAL OBJECTIVES: Ladders

<p>STUDY: DATE: <u>10/01/11</u> EOM: Art 3 section 1-8 OPM Art 1 Section 37-46 DRILL: -Hose deploy (skid) -Hose loads -Hoisting PHY. FIT: <u>20:00-22:00</u> <u>Weight train.</u> AM APPARATUS: <u>R-27</u> PM APPARATUS: <u>R-27</u></p>	<p>STUDY: DATE: <u>10/04/11</u> EOM: Art 3 section 9-11 and 35 OPM Article 1 section 47-53 DRILL: -Rescue inventory -EMS protocols (drugs, doses and treatment protocol). PHY. FIT: <u>21:00-22:00</u> <u>Gym weight training</u> AM APPARATUS: <u>E-7</u> PM APPARATUS: <u>R-7</u></p>	<p>STUDY: DATE: <u>10/07/11</u> EOM Art 3 section 35 Rules & Regs Art 3, section E and F. DRILL: -Rappelling drill at training center PHY. FIT: <u>21:00-22:00</u> <u>Weight training</u> AM APPARATUS: <u>R-27</u> PM APPARATUS: <u>R-27</u></p>
<p>STUDY: DATE: <u>10/10/11</u> EOM Art 3 section 1-11, 35 OPM Art 1 section 37-53 DRILL: -verbalize hose evolutions. PHY. FIT: <u>Gym 21:00-22:00</u> AM APPARATUS: <u>E-7</u> PM APPARATUS: <u>R-7</u></p>	<p>STUDY: DATE: <u>10/13/11</u> -EMS Protocol -EOM Art 3 section 8-11 -OPM Art 1 section 37-43, Rule & Regs. DRILL: None PHY. FIT: <u>Gym 23:00-24:00</u> AM APPARATUS: <u>E-7</u> PM APPARATUS: <u>R-27</u></p>	<p>STUDY: DATE: <u>10/16/11</u> -EMS Protocol -EOM for re-eval. -OPM for re-eval. DRILL: None PHY. FIT: <u>Gym 22:30-23:30</u> AM APPARATUS: <u>E-7</u> PM APPARATUS: <u>R-7</u></p>
<p>STUDY: DATE: <u>10/19/11</u> -Study for re-eval. -Test at re-eval training center -Metro rail (ETS) DRILL: -Emergency trip station PHY. FIT: <u>Gym 22:00-23:00</u> AM APPARATUS: <u>E-7</u> PM APPARATUS: <u>R-27</u></p>	<p>STUDY: DATE: <u>10/25/11</u> -EOM article 3 section 1-6 -OPM Article 1 section 37-42 DRILL: PHY. FIT: <u>Gym 22-23:00</u> AM APPARATUS: <u>R-27</u> PM APPARATUS: <u>R-27</u></p>	<p>STUDY: DATE: <u>10/28/11</u> EOM Art. 5 Section 1, 3 & 4 OPM Art. 2 Section 1-5 DRILL: PHY. FIT: <u>Gym 22-23:00</u> AM APPARATUS: <u>E-7</u> PM APPARATUS: <u>E-7</u></p>

DAILY PROBATIONARY DRILL AND RESEARCH GUIDE

Probationary Firefighter: Orozco, Mijail Station/Shift: 7-B

THIS FORM WILL BE COMPLETED AT EACH OF THE FIRE STATIONS THAT THE PROBATIONARY FIREFIGHTER IS ASSIGNED TO DURING HIS/ HER PROBATIONARY PERIOD. REFERENCE MATERIAL IS PROVIDED TO ASSIST IN EVALUATING THE SKILL BEING PERFORMED. AFTER THE FORM IS COMPLETED, IT WILL BE FORWARDED ALONG WITH THE MONTHLY PROBATIONARY REPORT TO THE CHIEF OF ERD.

WITHIN THE FIRST 3 TOURS OF DUTY THE PROBATIONARY FIREFIGHTER SHOULD BE GIVEN INSTRUCTIONS ON THE SPECIFIC STATION APPARATUS. THIS WILL INCLUDE PROPER INSPECTION PROCEDURES, DAILY CHECK OUTS, WEEKLY INVENTORY, FUELING PROCEDURES, OPERATIONS AND ANY OTHER INFORMATION REQUIRED BY THE STATION. THE PROBATIONARY FIREFIGHTER WILL BE TESTED BY AN OFFICER OR DESIGNATED DRIVER ENGINEER ON THE APPARATUS. AFTER BEING TESTED, EVERY EFFORT SHOULD BE MADE TO LET THE PROBATIONARY FIREFIGHTER DRIVE THE APPARATUS ON A ROUTINE NON EMERGENCY BASIS. (REFER TO PROBATIONARY FIREFIGHTERS DRIVING RESTRICTION POLICY)

1. **TRUCK INVENTORIES:**

THE PROBATIONARY FIREFIGHTER WILL DEMONSTRATE THEIR KNOWLEDGE OF ALL EQUIPMENT THAT IS HOUSED ON THE APPARATUS. THIS WILL INCLUDE THE PROPER NAME, USE, LOCATION AND ANY SPECIFICS REQUIRED BY THE STATION.

A) ENGINE:

B) RESCUE:

C) AERIAL/ QUINT:

☒
☒
N/A

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Excellent Knowledge of Engine inventory

OFFICERS SIGNATURE: [Signature] DATE: 10/04/11

2. INSPECTIONS, FUELING PROCEDURES AND DOCUMENTATION:

AFTER PROPER INSTRUCTION, THE PROBATIONARY FIREFIGHTER WILL DEMONSTRATE THE DAILY CHECK OUT, WEEKLY INVENTORY, MONTHLY INSPECTIONS AND FUELING PROCEDURES. THIS WILL ALSO INCLUDE STATION JOURNAL ENTRIES, APPARATUS BOOK ENTRIES, SPECIFIC STATION FORMS AS REQUIRED BY THE DRIVER ENGINEER AND OR COMPANY OFFICER.

A) ENGINE: C.C.
B) RESCUE: C.C.
C) AERIAL/ QUINT: N/A

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

F.F. OROZCO DEMONSTRATED ADEQUATE KNOWLEDGE
IN THE ABOVE PROCEDURES.

OFFICERS SIGNATURE: LT. Curanto #318 DATE: 10/10/11

3. LADDERS:

REFER TO IFSTA 5TH EDITION CH. 10 AND MIAMI PO #12

- A) DEMONSTRATE I.F.S.T.A. AND M.F.D. LADDER RAISES
- B) IDENTIFY TYPES OF LADDERS AND USES
- C) DEMONSTRATE LADDER SAFETY
- D) MIAMI PO #12

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

F.F. OROZCO showed good proficiency in above
P.O.

OFFICERS SIGNATURE: LT. Curanto DATE: 9/25/11
Curanto #318

4. **ROPES, KNOTS AND HOISTING:**

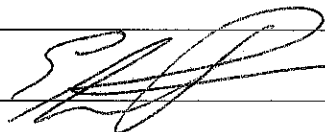
REFER TO IFSTA 5TH EDITION CH. 7, EOM ART. 4 SECT 47 AND MIAMI PO #3 AND #4

- A) DEMONSTRATE ALL KNOTS AND HITCHES
- B) DEMONSTRATE PROPER METHOD OF HOISTING TOOLS AND EQUIPMENT
- C) EXPLAIN DIFFERENT TYPES, LENGTHS AND DIAMETER OF ROPES.
- D) MIAMI PO #3 & #4

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE:



DATE:

9.4.11

5. **HOSE ROLLS, LOADS, DRAGS AND CARRIES:**

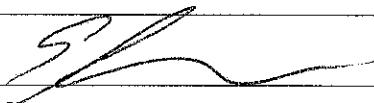
REFER TO IFSTA 5TH EDITION CH. 13, MIAMI PO #7 AND #8

- A) TYPE AND AMOUNTS OF ALL HOSE CARRIED ON THE APPARATUS.
- B) DEMONSTRATE THE HOSE ROLLS, DRAGS, CARRIES AND STORAGE.
- C) DEMONSTRATE HOSE LOADS AND THEIR DEPLOYMENT
- D) MIAMI PO #7 & #8

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE:



DATE:

9.4.11

6. **SCBA & PPE:**

REFER TO IFSTA 5TH EDITION CH. 5, FIRENET, MIAMI PO #1

- A) DEMONSTRATE DAILY CHECK OUT PROCEDURES.
- B) DEMONSTRATE BUDDY BREATHING
- C) DONN BUNKER GEAR AND SCBA IN 1 MINUTE AND 30 SECONDS
- D) MIAMI PO #1

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE:  DATE: 9.10.11

7. **SALVAGE COVERS AND LOSS CONTROL:**

REFER TO IFSTA 5TH EDITION CH. 17, MIAMI PO #13

- A) DEMONSTRATE ALL FOLDS AND ROLLS
- B) CONSTRUCT A WATER CHUTE AND A CATCH ALL
- C) MIAMI PO #13

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE:  DATE: 10/28/11

8. **POWER TOOLS:**

REFER TO IFSTA 5TH EDITION CH. 8-9, EOM ART. 5, MIAMI PO #11

- A) CORRECT OPERATION AND USE OF POWER TOOLS (STATION SPECIFIC)
- B) FUELING MIXTURES/ PROCEDURES
- C) IDENTIFY COMPONENTS
- D) MIAMI PO #11

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE:  DATE: 9.10.11

9. **STATION COMPUTER:**

- A) PUT COMPANY 09/10/AIR AND QTRS USING COMPUTER
- B) PULL NOTICES (OFFICIAL, HYDRANT, TERRITORY & SPECIAL)
- C) FIRENET (EOM, OPM, PAYROLL REQUEST, ETC.)

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE:  DATE: 9.1.11

10. **OTHER:** _____

SATISFACTORY: ☐ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

11. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

12. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

13. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

14. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

15. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

16. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

17. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

18. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Name: Orozco, Mijail

Badge # 1523

For the Month of: Sept Year 2011

BELOW RATINGS ARE BASED ON 3 MONTHS EXPERIENCE AS A PROBATIONARY FIREFIGHTER.

In using this form, the rater should be familiar with the instructions for rating a probationary firefighter. In grading Category VI, the grade will be Unsatisfactory if any item in the other categories is rated Unsatisfactory.

If three or more items are marked 'Fair', the overall rating is Unsatisfactory.

Otherwise, the grade will fall in one of the other columns. Extreme grades such as 'Unsatisfactory' or 'Far above average' must be explained under remarks.

Rating Key (Place an 'X' in the appropriate box):

- U** Unsatisfactory
- F** Fair - Needs improvement
- M** Meets normal requirements
- E** Exceeds normal requirements
- A** Far above average

Category I, Job Performance:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your performance on the fire grounds has been:
- B) Your performance of station duties has been:
- C) Your performance of drill duties has been:

			✓	✓	
			✓		

Category II, Job knowledge:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your knowledge of the job is considered:
- B) Initiative shown in acquiring job knowledge has been:
- C) Your application of job knowledge to your work has been:

			✓		
			✓		
			✓		

Category III, Personal Relationships:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to get along with others has been:
- B) Your cooperation in carrying out orders has been:
- C) Your ability to adapt yourself to responsibilities has been:

			✓		
				✓	
			✓		

Category IV, Personal Traits:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your appearance and personal habits have been:
- B) Your dependability has been:
- C) Your punctuality in reporting and carrying out assignments has been:
- D) Your temper control and emotional stability have been:

			✓		
			✓		
			✓		
			✓		

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Category V, General:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to learn new material, methods and to follow instructions:
 B) Your initiative in your work has been:
 C) Your attitude towards your position and the work involved has been:
 D) Your conduct has been:

			✓		
				✓	
				✓	
			✓		

Category VI, Composite Evaluation:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your over-all rating for the past period has been:

			m		
--	--	--	---	--	--

Remarks: E.F. Orozco continues to work hard and is very enthusiastic about his duties and the job overall.

Date: 10/1/11

Commanding Officer: [Signature] Capt.

I do hereby certify that I have reviewed this report, and my signature does not necessarily indicate agreement.

Date: 10/1/11

Probationary Firefighter: [Signature]

Remarks by District Chief: _____

Date: 10/4/11

Approved: Yes ✓ No _____

Signature: [Signature]

Remarks by Battalion Chief: _____

Date: 10-4-11

Approved: Yes ✓ No _____

Signature: [Signature]

Remarks by Assistant Chief: _____

Date: 10/13/11

Approved: Yes ✓ No _____

Signature: [Signature] BEO Chief

PROBATIONARY FIREFIGHTER MONTHLY DRILL REPORT

MONTH 3: August - September STUDENT'S NAME Orozco, Miguel BADGE NO. 1523 5/10/96

STUDY FOR THIS MONTH PROBATIONARY TEST IS: EOM ARTICLE 2 SECTION 1-15 & ARTICLE 3, SECTION 29-34, 40
 OPM ARTICLE 1, SECTION 25-36
 RULES & REGS ARTICLE 3 SECTION C & D ^{209 208}

COMPANY OFFICER SHOULD REVIEW MATERIAL WITH PROBATIONARY FIREFIGHTER TO VERIFY PREPARATION FOR MONTHLY TEST
 OFFICER'S NAME Capt. Munoz REVIEW DATE 9/1/11 TYPE OF REVIEW HANDS-ON RESULTS

- DATE OF COMPLETION 9/1/11
- DATE OF COMPLETION 9/1/11
- DATE OF COMPLETION 9/1/11
- A) TALK TO OFFICER ABOUT THEIR ROUTINE ON ALARM RESPONSES
 Review operational procedures on all apparatus
- B) TALK TO DRIVER ABOUT ROUTINES WITH APPARATUS
 Learn territory and hospital locations
- C) LEARN INVENTORY ON EACH APPARATUS IN STATION

MAJOR DRILLS	COMMENTS AND EVALUATION	OFFICER SIGNATURE
1. HOSE EVOLUTIONS (REF. EOM, ART. 3 SECTION 40)	<u>Good job</u>	<u>Sept 27</u>
2. INCORP EOM ART 3, SECT. 30A (HIGH RISE OPERATING GUIDELINES)	<u>Good job</u>	<u>Sept 27</u>
3. MIAMI PO #5 VERT. VENT #6 HORIZ. VENT. (REFER TO PO PACKAGE)	<u>Good job</u>	<u>Sept 27</u>
4. REF. IFSTA 5 TH EDITION CH. 11		

DATE	OTHER DRILLS COMPLETED THIS MONTH	EVALUATION	OFFICER SIGNATURE	TRNG. DIV. EVAL.	TRAINING OFFICER SIGNATURE
9/10/11	Hydrant hook up, Hydrant valve, ventilation	2	<u>C. Munoz, Jr.</u>		
9/16/11	Air's ladder drill	2	<u>Sept 27</u>		
9/23/11	Evolution, ladders, carries, standpipe,	2	<u>Sept 27</u>		
9/23/11	Ladder drills	2	<u>Sept 27</u>		

- 1- EXCEEDS MINIMUM REQUIREMENTS
 2- MEETS MINIMUM REQUIREMENTS
 3- FAIR NEEDS IMPROVEMENTS
 4- UNSATISFACTORY

PROBATIONARY FIREFIGHTER DAILY ACTIVITY SHEET

MONTHLY STUDY: September NAME: Drozco Mijail BDG# 1523 STA.: 7

MONTHLY DRILL: High rise operations, Ventilation COMPANY OFFICER: Capt. Munoz

PERSONAL OBJECTIVES: Vertical ventilation and horizontal ventilation.

<p>STUDY: DATE: <u>9/1/11</u> EOM Art 2: 10-15, OPM Art I: 25-28 EMS Protocol A-Tack / A-Fib protocol. DRILL: - Station computer. None - Notices - Hydrants - Firenet. - Watch cage PHY. FIT: None AM APPARATUS: E-7 PM APPARATUS: E-7</p>	<p>STUDY: DATE: <u>9/4/11</u> EOM Art 3: sec: 29-34 OPM Art I: sec: 25-28 Rules & Regs Art 3 sec: C and D. DRILL: - Ropes & knots, hoisting - Hose rolls, loads and carries. - Watch cage. PHY. FIT: None AM APPARATUS: E-7 PM APPARATUS: E-7</p>	<p>STUDY: DATE: <u>9/10/11</u> EOM Art: 3 sec: 32-34 OPM Art I sec: 25-29 Medical protocols E-7 inventory. DRILL: - SCBA & PPE - Buddy breathing - Daily check out. - Power tools PHY. FIT: None. AM APPARATUS: R-7 PM APPARATUS: R-7</p>
<p>STUDY: DATE: <u>9-13-11</u> E-7 inventory R-7 inventory OPM Art I: section: 29-36 Inventory EMS Protocol. DRILL: E-7 inventory PHY. FIT: None AM APPARATUS: R-7 PM APPARATUS: R-7</p>	<p>STUDY: DATE: <u>9-16-11</u> Rules & regs. Article 3 sec: C & D - Rescue inventory. - EMS Protocol. DRILL: - Study ventilation P.O. None. - Attic ladder PHY. FIT: None AM APPARATUS: R-27 PM APPARATUS: R-27</p>	<p>STUDY: DATE: <u>9-19-11</u> - EOM Article 2 section 1-15 - OPA Art. 1 sec: 25-36 - Rules and regs DRILL: Article 3 sec C & D. None PHY. FIT: None AM APPARATUS: E-7 PM APPARATUS: E-7</p>
<p>STUDY: DATE: <u>9/22/11</u> Study for re-eval. EOM Art II: Section 1-15 OPM Art II: Sec: 25-36 Rules & regs - Building pumps. DRILL: Probationary re-evaluation. PHY. FIT: None AM APPARATUS: R-7 PM APPARATUS: R-7</p>	<p>STUDY: DATE: <u>9/23/11</u> - High rise / Portable standpipe - EOM Article 3 section 1-6 - OPM Article 3 section 37-42 DRILL: Station q's - Hose Evolution - Portable standpipe, - High rise, siemens. PHY. FIT: Gym 2000-21:00. AM APPARATUS: R-27 PM APPARATUS: R-27</p>	<p>STUDY: DATE: <u>10/01/11</u> DRILL: PHY. FIT: AM APPARATUS: R-27 PM APPARATUS: R-27</p>

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Name: Orozco , Mijail

Badge # 1523

For the Month of: August

Year 2011

BELOW RATINGS ARE BASED ON 2 MONTHS EXPERIENCE AS A PROBATIONARY FIREFIGHTER.

In using this form, the rater should be familiar with the instructions for rating a probationary firefighter. In grading Category VI, the grade will be Unsatisfactory if any item in the other categories is rated Unsatisfactory.

If three or more items are marked 'Fair', the overall rating is Unsatisfactory.

Otherwise, the grade will fall in one of the other columns. Extreme grades such as 'Unsatisfactory' or 'Far above average' must be explained under remarks.

Rating Key (Place an 'X' in the appropriate box):

U Unsatisfactory

F Fair - Needs improvement

M Meets normal requirements

E Exceeds normal requirements

A Far above average

Category I, Job Performance:

Rating	U	F	M	E	A
--------	---	---	---	---	---

A) Your performance on the fire grounds has been:

B) Your performance of station duties has been:

C) Your performance of drill duties has been:

			X		
			X		
			X		

Category II, Job knowledge:

Rating	U	F	M	E	A
--------	---	---	---	---	---

A) Your knowledge of the job is considered:

B) Initiative shown in acquiring job knowledge has been:

C) Your application of job knowledge to your work has been:

			X		
			X		
			X		

Category III, Personal Relationships:

Rating	U	F	M	E	A
--------	---	---	---	---	---

A) Your ability to get along with others has been:

B) Your cooperation in carrying out orders has been:

C) Your ability to adapt yourself to responsibilities has been:

			X		
			X		
			X		

Category IV, Personal Traits:

Rating	U	F	M	E	A
--------	---	---	---	---	---

A) Your appearance and personal habits have been:

B) Your dependability has been:

C) Your punctuality in reporting and carrying out assignments has been:

D) Your temper control and emotional stability have been:

			X		
			X		
			X		
			X		

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Category V, General:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to learn new material, methods and to follow instructions:
 B) Your initiative in your work has been:
 C) Your attitude towards your position and the work involved has been:
 D) Your conduct has been:

		x		
		x		
		x		
		x		

Category VI, Composite Evaluation:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your over-all rating for the past period has been:

		x		
--	--	---	--	--

Remarks: FF Orozco has shown to be dependable and behaves in a professional matter. He is progressing nicely. He continues to carry out his duties in a timely matter and is always willing to cooperate.

Date: 8/29/11

Commanding Officer: Capt Sanchez

I do hereby certify that I have reviewed this report, and my signature does not necessarily indicate agreement.

Date: 8/29/11

Probationary Firefighter: FF Orozco

Remarks by District Chief:

Date: 9/4/11

Approved: Yes ☒ No ☐

Signature: W. H. M. CEO

Remarks by Battalion Chief:

Date: 9-10-11

Approved: Yes ☒ No ☐

Signature: Chief Ben/Ch, BC

Remarks by Assistant Chief:

Date: 9/14/11

Approved: Yes ☒ No ☐

Signature: Ad Chief of ELD

PROBATIONARY FIREFIGHTER MONTHLY DRILL REPORT

MONTH 2: August

STUDENT'S NAME

Orozco, Miguel

BADGE NO. 1523

STUDY FOR THIS MONTH PROBATIONARY TEST IS:

EOM ARTICLE 3, SECTION 12-28
OPM ARTICLE 1, SECTION 13-24
RULES & REGS ARTICLE 3, SECTION A & B

COMPANY OFFICER SHOULD REVIEW MATERIAL WITH PROBATIONARY FIREFIGHTER TO VERIFY PREPARATION FOR MONTHLY TEST

OFFICER'S NAME Capt S. J. Sanchez REVIEW DATE 8/24/11 TYPE OF REVIEW Verbal HANDS-ON None RESULTS Satisfactory

DATE OF COMPLETION 6/21/11 A) TALK TO OFFICER ABOUT THEIR ROUTINE ON ALARM RESPONSES
Review operational procedures on all apparatus

DATE OF COMPLETION 6/21/11 B) TALK TO DRIVER ABOUT ROUTINES WITH APPARATUS
Learn territory and hospital locations

DATE OF COMPLETION 6/27/11 C) LEARN INVENTORY ON EACH APPARATUS IN STATION

MAJOR DRILLS	COMMENTS AND EVALUATION	OFFICER SIGNATURE
1- SPECIAL OPERATIONS DRILL-HAZMAT (LIST SPECIFICS)		
2. INCORP PO'S EOM ART 3, SECT. 15,16,17 (EX. 1 ST ARRIVING, ETC.)		
3. MIAMI PO #7 HOSE AND #8 HOSE DRAGS, CARRIES AND LOADS. (REFER TO PO PACKAGE)		
4. REF. IFSTA 5 TH EDITION CH. 13, 22 & 23		

DATE	OTHER DRILLS COMPLETED THIS MONTH	EVALUATION	OFFICER SIGNATURE	TRNG. DIV. EVAL.	TRAINING OFFICER SIGNATURE
St 4. 7/24/11	Forward Evulsion, ladders	2	<i>[Signature]</i>		
St. 9 7/27/11	RIT / Search and Rescue	2	<i>[Signature]</i>		
St 10 8/8/11	Hose drags, carries and loads	2	<i>[Signature]</i>		
St 10 8/11/11	Hazmat Drills	2	<i>[Signature]</i>		

1- EXCEEDS MINIMUM REQUIREMENTS
2- MEETS MINIMUM REQUIREMENTS

3- FAIR NEEDS IMPROVEMENTS
4- UNSATISFACTORY

Per station.

DAILY PROBATIONARY DRILL AND RESEARCH GUIDE

Probationary Firefighter: Drozco, Mijail Station/Shift: 10 - B shift.

THIS FORM WILL BE COMPLETED AT EACH OF THE FIRE STATIONS THAT THE PROBATIONARY FIREFIGHTER IS ASSIGNED TO DURING HIS/ HER PROBATIONARY PERIOD. REFERENCE MATERIAL IS PROVIDED TO ASSIST IN EVALUATING THE SKILL BEING PERFORMED. AFTER THE FORM IS COMPLETED, IT WILL BE FORWARDED ALONG WITH THE MONTHLY PROBATIONARY REPORT TO THE CHIEF OF ERD.

WITHIN THE FIRST 3 TOURS OF DUTY THE PROBATIONARY FIREFIGHTER SHOULD BE GIVEN INSTRUCTIONS ON THE SPECIFIC STATION APPARATUS. THIS WILL INCLUDE PROPER INSPECTION PROCEDURES, DAILY CHECK OUTS, WEEKLY INVENTORY, FUELING PROCEDURES, OPERATIONS AND ANY OTHER INFORMATION REQUIRED BY THE STATION. THE PROBATIONARY FIREFIGHTER WILL BE TESTED BY AN OFFICER OR DESIGNATED DRIVER ENGINEER ON THE APPARATUS. AFTER BEING TESTED, EVERY EFFORT SHOULD BE MADE TO LET THE PROBATIONARY FIREFIGHTER DRIVE THE APPARATUS ON A ROUTINE NON EMERGENCY BASIS. (REFER TO PROBATIONARY FIREFIGHTERS DRIVING RESTRICTION POLICY)

1. TRUCK INVENTORIES:

THE PROBATIONARY FIREFIGHTER WILL DEMONSTRATE THEIR KNOWLEDGE OF ALL EQUIPMENT THAT IS HOUSED ON THE APPARATUS. THIS WILL INCLUDE THE PROPER NAME, USE, LOCATION AND ANY SPECIFICS REQUIRED BY THE STATION.

- A) ENGINE:
B) RESCUE:
C) AERIAL/ QUINT:

ES
RE
Q

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

good job on inventory (G10)

OFFICERS SIGNATURE: Capt. Sanchez

DATE: 6/30/11

2. INSPECTIONS, FUELING PROCEDURES AND DOCUMENTATION:

AFTER PROPER INSTRUCTION, THE PROBATIONARY FIREFIGHTER WILL DEMONSTRATE THE DAILY CHECK OUT, WEEKLY INVENTORY, MONTHLY INSPECTIONS AND FUELING PROCEDURES. THIS WILL ALSO INCLUDE STATION JOURNAL ENTRIES, APPARATUS BOOK ENTRIES, SPECIFIC STATION FORMS AS REQUIRED BY THE DRIVER ENGINEER AND OR COMPANY OFFICER.

- A) ~~ENGINE:~~ ^{N/A}
B) RESCUE:
C) AERIAL/ QUINT:

ES
ES

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Good job

OFFICERS SIGNATURE: ES, Capt

DATE: 7/9/11

3. LADDERS:

REFER TO IFSTA 5TH EDITION CH. 10 AND MIAMI PO #12

- A) DEMONSTRATE I.F.S.T.A. AND M.F.D. LADDER RAISES
B) IDENTIFY TYPES OF LADDERS AND USES
C) DEMONSTRATE LADDER SAFETY
D) MIAMI PO #12

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Very Good Knowledge of Ladder raises, Identification, different uses and safety.

OFFICERS SIGNATURE: Don Pull

DATE: 8/05/11

4. **ROPES, KNOTS AND HOISTING:**

REFER TO IFSTA 5TH EDITION CH. 7, EOM ART. 4 SECT 47 AND MIAMI PO #3 AND #4

- A) DEMONSTRATE ALL KNOTS AND HITCHES
- B) DEMONSTRATE PROPER METHOD OF HOISTING TOOLS AND EQUIPMENT
- C) EXPLAIN DIFFERENT TYPES, LENGTHS AND DIAMETER OF ROPES.
- D) MIAMI PO #3 & #4

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Good job

OFFICERS SIGNATURE:

Capt. [Signature]

DATE:

6/30/11

5. **HOSE ROLLS, LOADS, DRAGS AND CARRIES:**

REFER TO IFSTA 5TH EDITION CH. 13, MIAMI PO #7 AND #8

- A) TYPE AND AMOUNTS OF ALL HOSE CARRIED ON THE APPARATUS.
- B) DEMONSTRATE THE HOSE ROLLS, DRAGS, CARRIES AND STORAGE.
- C) DEMONSTRATE HOSE LOADS AND THEIR DEPLOYMENT
- D) MIAMI PO #7 & #8

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

*Knows the inventory of Q-10 hoses carried and the different types.
Knows the different types of hose loads/deployment.
Very good on hose rolls procedures*

OFFICERS SIGNATURE:

[Signature]

DATE:

8/02/11

6. **SCBA & PPE:**

REFER TO IFSTA 5TH EDITION CH. 5, FIRENET, MIAMI PO #1

- A) DEMONSTRATE DAILY CHECK OUT PROCEDURES.
- B) DEMONSTRATE BUDDY BREATHING
- C) DONN BUNKER GEAR AND SCBA IN 1 MINUTE AND 30 SECONDS
- D) MIAMI PO #1

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Donning time 54 sec.
good knowledge of equipment

OFFICERS SIGNATURE: *Capt. [Signature]* DATE: *6/30/11*

7. **SALVAGE COVERS AND LOSS CONTROL:**

REFER TO IFSTA 5TH EDITION CH. 17, MIAMI PO #13

- A) DEMONSTRATE ALL FOLDS AND ROLLS
- B) CONSTRUCT A WATER CHUTE AND A CATCH ALL
- C) MIAMI PO #13

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Very good w/ salvage covers folds & rolls.
Successfully constructed water chute & catch all.

OFFICERS SIGNATURE: *[Signature]* DATE: *8/02/11*

8. **POWER TOOLS:**

REFER TO IFSTA 5TH EDITION CH. 8-9, EOM ART. 5, MIAMI PO #11

- A) CORRECT OPERATION AND USE OF POWER TOOLS (STATION SPECIFIC)
- B) FUELING MIXTURES/ PROCEDURES
- C) IDENTIFY COMPONENTS
- D) MIAMI PO #11

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

Thorough Knowledge

OFFICERS SIGNATURE: *[Signature]*

DATE: *7/15/11*

9. **STATION COMPUTER:**

- A) PUT COMPANY 09/10/AIR AND QTRS USING COMPUTER
- B) PULL NOTICES (OFFICIAL, HYDRANT, TERRITORY & SPECIAL)
- C) FIRENET (BOM, OPM, PAYROLL REQUEST, ETC.)

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

good job.

OFFICERS SIGNATURE: *[Signature]*

DATE: *7/9/11*

10. **OTHER:**

Auto matic Alarm Procedure

SATISFACTORY: ☒ NEEDS IMPROVEMENT: ☐ UNSATISFACTORY: ☐

COMMENTS:

[Signature]

OFFICERS SIGNATURE: *[Signature]*

DATE: *7/9/11*

11. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

12. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

13. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

14. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

15. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

16. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

17. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

18. OTHER: _____

SATISFACTORY: ____ NEEDS IMPROVEMENT: ____ UNSATISFACTORY: ____

COMMENTS:

OFFICERS SIGNATURE: _____ DATE: _____

MONTHLY STUDY: July NAME: Orozco, Mijail BI: 1523 STA.: 10
 MONTHLY DRILL: Hazmat COMPANY OFFICER: Capt. Sanchez
 PERSONAL OBJECTIVES: Hose and Hose drags, carries, and loads.

STUDY: DATE: <u>7/21/11</u> Re-evaluation. - Hose evolution - Rules/Regs. - EOM - OPM DRILL: - Hose evolution - SCBA - Ladders PHY. FIT: <u>Gym / Volley Ball</u> 16:00-18:00 AM APPARATUS: <u>R-20</u> PM APPARATUS: <u>R-20</u>	STUDY: DATE: <u>7/24/11</u> - EMS Protocol. - EOM articles 3:12-16 - OPM: 13-16 - Rules/Regs: A/B. DRILL: <u>Hose evolution</u> - Ladders - Hoisting - Hydrants - Symeise connection. PHY. FIT: <u>Gym</u> : 20:00-21:00 AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-10</u>	STUDY: DATE: <u>7/27/11</u> - EMS Protocol - EOM articles 3:17-20 - OPM 17-20 - Rules/Reg A/B DRILL: <u>RIT</u> - Search and rescue. - Real fire/overhaul. PHY. FIT: <u>Drills station 9</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-10</u>
STUDY: DATE: <u>8/2/11</u> - EMS Protocols - Drops (Amiadurone, Daps) - EOM Article 3 section 22-25 - OPM Article 1, 21-22 DRILL: <u>N/A</u> PHY. FIT: <u>None</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-10</u>	STUDY: DATE: <u>8/5/11</u> - EMS Protocol - Hazmat/Foam - Hose drags - EOM A 3:5: 26-28 - OPM A 1:5: 23-24 DRILL: <u>N/A</u> PHY. FIT: <u>Gym</u> 21:00-22:00 AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-20</u>	STUDY: DATE: <u>8/8/11</u> - EMS Protocol - EOM Review all - OPM review all - Rules and regs. - ERG - Hose loads. DRILL: <u>N/A</u> PHY. FIT: <u>Gym</u> 19:00-20:00 AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-10</u>
STUDY: DATE: <u>8/11/11</u> - EMS Protocol - IFSTA ch 13, 22 - Hazmat - Rules/Regs. A3: A and B. DRILL: <u>Hazmat</u> PHY. FIT: <u>Gym</u> 21:00-22:00 AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-20</u>	STUDY: DATE: <u>8/14/11</u> - EMS Protocols - Allergic reaction - IFSTA: ch 22 & 23 - Rules/Regs DRILL: PHY. FIT: <u>Gym</u> 21:00-22:00 AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-10</u>	STUDY: DATE: <u>8/17/11</u> Re-evaluation - EMS protocol - EOM - OPM DRILL: <u>Re-evaluation</u> PHY. FIT: AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-20</u>

PROBATIONARY FIREFIGHTER DAILY ACTIVITY SHEET

MONTHLY STUDY: August NAME: Orozco, Mijail BDG# 1523 STA.: 10
 MONTHLY DRILL: Hazmat, ERG COMPANY OFFICER: Capt. Sanchez
 PERSONAL OBJECTIVES: Hose drags, carries and loads.

STUDY: DATE: <u>8/23/11</u> -EOM Article # Section 1-6 -EMS Protocol DRILL: -Hose evolutions -Review Hazmat -IFSTA ch: 13, 22, 23 PHY. FIT: <u>None</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-20</u>	STUDY: DATE: <u>8/26/11</u> -EOM Article # Section 7-10 -EMS Protocol -OPM Article I DRILL: Section 25-28 PHY. FIT: <u>Gym 21:00-22:00</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-10</u>	STUDY: DATE: <u>8/29/11</u> -Study for retest for renewal test -EOM Article # Section 11-15 DRILL: -OPM Article I Section 25-28 PHY. FIT: <u>Gym 16:00-17:00</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-20</u>
STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:
STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:	STUDY: DATE: _____ DRILL: PHY. FIT: AM APPARATUS: PM APPARATUS:

MONTHLY PROBATIONARY FIREFIGHTER REPORT

*Incomplete
Activity Sheet
Drill Report*

Name: Mijail Orozco

Badge # 1523

For the Month of: July Year 2011

BELOW RATINGS ARE BASED ON 1.5 MONTHS EXPERIENCE AS A PROBATIONARY FIREFIGHTER.

In using this form, the rater should be familiar with the instructions for rating a probationary firefighter. In grading Category VI, the grade will be Unsatisfactory if any item in the other categories is rated Unsatisfactory.

If three or more items are marked 'Fair', the overall rating is Unsatisfactory.

Otherwise, the grade will fall in one of the other columns. Extreme grades such as 'Unsatisfactory' or 'Far above average' must be explained under remarks.

Rating Key (Place an 'X' in the appropriate box):

- U** Unsatisfactory
- F** Fair - Needs improvement
- M** Meets normal requirements
- E** Exceeds normal requirements
- A** Far above average

Category I, Job Performance:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your performance on the fire grounds has been:
- B) Your performance of station duties has been:
- C) Your performance of drill duties has been:

		X		
		X		
		X		

Category II, Job knowledge:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your knowledge of the job is considered:
- B) Initiative shown in acquiring job knowledge has been:
- C) Your application of job knowledge to your work has been:

		X		
		X		
		X		

Category III, Personal Relationships:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to get along with others has been:
- B) Your cooperation in carrying out orders has been:
- C) Your ability to adapt yourself to responsibilities has been:

			X	
			X	
		X		

Category IV, Personal Traits:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your appearance and personal habits have been:
- B) Your dependability has been:
- C) Your punctuality in reporting and carrying out assignments has been:
- D) Your temper control and emotional stability have been:

		X		
		X		
		X		
		X		

MONTHLY PROBATIONARY FIREFIGHTER REPORT

Category V, General:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your ability to learn new material, methods and to follow instructions:
 B) Your initiative in your work has been:
 C) Your attitude towards your position and the work involved has been:
 D) Your conduct has been:

		X		
		X		
		X		
		X		

Category VI, Composite Evaluation:

Rating	U	F	M	E	A
--------	---	---	---	---	---

- A) Your over-all rating for the past period has been:

		X		
--	--	---	--	--

Remarks: ~~FF Orozco is progressing nicely. He is eager to learn and has performed well on the fireground and drills. He is working hard and completing his details in a timely manner. He is also getting along with everyone in the station.~~

Date: 7/30/11

Commanding Officer: Capt. Sanchez

I do hereby certify that I have reviewed this report, and my signature does not necessarily indicate agreement.

Date: 7/30/11

Probationary Firefighter: Firefighter Orozco

Remarks by District Chief: FF shows good potential

Date: 8/5/11

Approved: Yes ☒ No ☐

Signature: W. L. C. O.

Remarks by Battalion Chief:

Date: 8-8-11

Approved: Yes ☒ No ☐

Signature: Chief Ron Khary, BC

Remarks by Assistant Chief:

Date: 8.22.11

Approved: Yes ☒ No ☐

Signature: C. Masee

PROBATIONARY FIREFIGHTER MONTHLY DRILL REPORT

June 21 -

MONTH 1: July 21

STUDENT'S NAME Orozco, Mijail

BADGE NO. 1523

STUDY FOR THIS MONTH PROBATIONARY TEST IS:

EOM ARTICLE 1, SECTION 1-11
OPM ARTICLE 1, SECTION 1-12
RULES & REGS ARTICLE 1 & 2, SECTION A

COMPANY OFFICER SHOULD REVIEW MATERIAL WITH PROBATIONARY FIREFIGHTER TO VERIFY PREPARATION FOR MONTHLY TEST

OFFICER'S NAME Capt. E. Sanchez REVIEW DATE 7/30/11 TYPE OF REVIEW Overall HANDS-ON ✓ RESULTS Satisfactory

DATE OF COMPLETION 6/24/11

DATE OF COMPLETION 6/24/11

DATE OF COMPLETION 6/27/11

- A) TALK TO OFFICER ABOUT THEIR ROUTINE ON ALARM RESPONSES
Review operational procedures on all apparatus
B) TALK TO DRIVER ABOUT ROUTINES WITH APPARATUS
Learn territory and hospital locations
C) LEARN INVENTORY ON EACH APPARATUS IN STATION

MAJOR DRILLS

1. HOSE EVOLUTIONS (REF. EOM, ART. 3 SECTION 40)

2. INCORP PO'S EOM ART 1, SECT. 1-11.
(Ex. RIT, Mayday, Etc.)

3. MIAMI PO #1 SCBA AND #2 SEARCH
(REFER TO PO PACKAGE & FIRENET
UNDER TRAINING)

4. REF. IFSTA 5TH EDITION CH. 5 & CH. 8

COMMENTS AND EVALUATION

6/30/11 - Ropes / Knots
6/30/11 - SCBA
7/3/11 - EMS / Cardiac arrest
Drills.

Good Job.

[Signature]

OFFICER SIGNATURE

DATE	OTHER DRILLS COMPLETED THIS MONTH	EVALUATION	OFFC. SIGNATURE	TRNG. DIV. EVAL.	TRAINING OFFICER SIGNATURE
7/3/11	EMS / Cardiac Arrest	Good	Capt. Sanchez		
7/15/11	Ladders / Forcible Entry / Ventilation / Search	Good	Capt. Sanchez		
7/18/11	Evaluations / Foam /	Good	Capt. Sanchez		

Station 4
Station 10
Station 9

1- EXCEEDS MINIMUM REQUIREMENTS
2- MEETS MINIMUM REQUIREMENTS

3- FAIR NEEDS IMPROVEMENTS
4- UNSATISFACTORY

PROBATIONARY FIREFIGHTER DAILY ACTIVITY SHEET

MONTHLY STUDY: June NAME: Orozco, Mijail BDG# 1523 STA.: 10
 MONTHLY DRILL: EMS/Cardiac arrest/Hose evolution. COMPANY OFFICER: Capt. Sanchez
 PERSONAL OBJECTIVES: SCBA and Search

<p>STUDY: DATE: <u>06/21/11</u> EMS Protocols Rescue inventory Quint inventory Fire CAD DRILL: None</p> <p>PHY. FIT: workout in gym</p> <p>AM APPARATUS: R-20 PM APPARATUS: R-20</p>	<p>STUDY: DATE: <u>06/24/11</u> EOM Articles 1, 2, 3, 4 Quint inventory EMS Protocols Fire CAD DRILL: None</p> <p>PHY. FIT: P.T in gym</p> <p>AM APPARATUS: Quint 10 PM APPARATUS: R-10</p>	<p>STUDY: DATE: <u>06/27/11</u> Quint inventory Rescue inventory EMS Protocols EOM articles: 5, 6, 7, 8 OPM: 1, 2, 3, 4, 5, 6. DRILL: None</p> <p>PHY. FIT: Gym.</p> <p>AM APPARATUS: Q-10 PM APPARATUS: R-20</p>
<p>STUDY: DATE: <u>6/30/11</u> EOM: 9, 10, 11 OPM: 7, 8, 9, 10, 11, 12 EMS Protocol -Ropes/knots -Inventory. Q-10 DRILL: None -First hose fire</p> <p>PHY. FIT: Gym</p> <p>AM APPARATUS: Q-10 PM APPARATUS: R-10</p>	<p>STUDY: DATE: <u>7/3/11</u> -EMS protocol, -Rescue inventory. -Rules and Reg. -Fueling procedures/ fuel Tank stick DRILL: EMS/Cardiac arrest. ETT/canbitube.</p> <p>PHY. FIT: Gym</p> <p>AM APPARATUS: Q-10 PM APPARATUS: R-20</p>	<p>STUDY: DATE: <u>7/9/11</u> -EMS Protocol -Rescue inventory -Rules and reg. -Fire net/Fire CAD -EMS supply inventory/ order. DRILL: None</p> <p>PHY. FIT: Gym</p> <p>AM APPARATUS: Q-10 PM APPARATUS: R-20</p>
<p>STUDY: DATE: <u>7/12/11</u> -EMS Protocol -Power tools -Inventory -Fueling. DRILL: None</p> <p>PHY. FIT: Gym/Volleyball</p> <p>AM APPARATUS: Q-10 PM APPARATUS: R-10</p>	<p>STUDY: DATE: <u>7/15/11</u> -Elevator rescue. -Power tools -Inventory -Fueling</p> <p>DRILL: SCBA, Ladders, Hoisting, Forcible entry, Ventilation, RIT, Buddy Breathing</p> <p>PHY. FIT: Gym</p> <p>AM APPARATUS: Q-10 PM APPARATUS: R-20</p>	<p>STUDY: DATE: <u>7/18/11</u> -Fuel stick -Hydrant Flushing -Hose rolls -EMS Protocol -To procedures -Log book DRILL: Evolutions: Forward, Reverse, portable master stream, seimese, Foam.</p> <p>PHY. FIT: Gym</p> <p>AM APPARATUS: Q-10 PM APPARATUS: R-10</p>

PROBATIONARY FIREFIGHTER DAILY ACTIVITY SHEET

MONTHLY STUDY: July August NAME: Orozco, Mijail BDG# 1523 STA.: 10
 MONTHLY DRILL: Hazmat COMPANY OFFICER: Capt. Sanchez
 PERSONAL OBJECTIVES: Hose and Hose drags, carries, and loads.

<p>STUDY: DATE: <u>7/21/11</u> Re-evaluation. - Hose evolution - Rules/Regs. - EOM - OPM DRILL: - Hose evolution - SCBA - Ladders PHY. FIT: <u>Gym / Volley Ball</u> 16:00-18:00 AM APPARATUS: <u>R-20</u> PM APPARATUS: <u>R-20</u></p>	<p>STUDY: DATE: <u>7/24/11</u> - EMS Protocol - EOM articles 3:12-16 - OPM: 13-16 - Rules/Regs: A/B. DRILL: <u>Hose evolution</u> - Ladders - Hoisting - Hydrants - Symrise connection. PHY. FIT: <u>Gym: 20:00-21:00</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-10</u></p>	<p>STUDY: DATE: <u>7/27/11</u> - EMS Protocol - EOM articles 3:17-20 - OPM 17-20 - Rules/Reg A/B DRILL: <u>R.I.T</u> - Search and rescue. - Real fire/overhaul. PHY. FIT: <u>Drills station 9</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-10</u></p>
<p>STUDY: DATE: <u>8/2/11</u> - EMS Protocols - Drops Camidaxone (Dopa) - EOM Article 3 section 22-26 - OPM Article 1, 21-22 DRILL: <u>N/A</u> PHY. FIT: <u>None</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-10</u></p>	<p>STUDY: DATE: <u>8/5/11</u> - EMS Protocol - Hazmat/Foam - Hose drags - EOM A 3:3: 26-28 - OPM A 1:5: 23-24 DRILL: <u>N/A</u> PHY. FIT: <u>Gym 21:00-22:00</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-20</u></p>	<p>STUDY: DATE: <u>8/8/11</u> - EMS Protocol - EOM Review all - OPM review all - Rules and regs. - ERG - Hose loads. DRILL: <u>N/A</u> PHY. FIT: <u>Gym 19:00-20:00</u> AM APPARATUS: <u>Q10</u> PM APPARATUS: <u>R-10</u></p>
<p>STUDY: DATE: <u>8/11/11</u> - EMS Protocol - IFSTA ch B, 22 - Hazmat - Rules/Regs. A3: A and B DRILL: <u>Hazmat</u> PHY. FIT: <u>Gym 21:00-22:00</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-20</u></p>	<p>STUDY: DATE: <u>8/14/11</u> - EMS Protocols - Allergic reaction - IFSTA: ch 22 & 23 - Rules/Regs DRILL: PHY. FIT: <u>Gym 21:00-22:00</u> AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-10</u></p>	<p>STUDY: DATE: <u>8/17/11</u> Re-evaluation - EMS protocol - EOM - OPM DRILL: <u>Re-evaluation</u> PHY. FIT: AM APPARATUS: <u>Q-10</u> PM APPARATUS: <u>R-20</u></p>

Hire: Review

Review your changes and, if needed, attach supporting documents.

● Indicates Changed Items.

Basic Details

	Proposed
Person Type	
Social Security	
First Name	Mijail
Middle Name	A.
Last Name	Orozco
Gender	Male
Date of Bir	

Main Address

	Proposed
Country	United States
Address Line 1	e
Address Line 2	
City	Miami
Stat	
Zip Cod	
County	Miami-Dade
Type	Mailing

Phone Numbers

	Proposed
Mob	
Oth	

Assignment

	Proposed
Department	184010 - Fire Rescue-Fighting
Job	5306.Fire Fighter 80 Hrs.Classified
Position Name	10020.Fire Fighter 80 Hrs.5306.Classified.184010
Location	184010 - Fire Rescue-Emergency Response
Grade Ladder	F Schedule
Grade Name	01.F
Step	1
Payroll Name	CMIA Bi-Weekly
Government	City of Miami
Reporting Entity	
Timecard Required	No
Employee Benefits	Fire Union
Group	
Assignment Status	Active Assignment
Salary Basis	Reg Hourly
Work Hours	40
Frequency	Week
Normal Start Time	08:00
Normal End Time	17:00

Assignment Category Probationary
Home Worker No
Liaison Downer, Wilma E
Bargaining Unit IAFF
Union Member No
Probation Period 1
Probation Unit Year
Probation End Date 21-Feb-2012

Pay Rate

Proposed
New Hire 18.90000 USD
Pay Rate 18.90100 USD
Pay Rate (Annual Equivalent) 39,314.08000 USD
Salary Effective Date 22-Feb-2011
Comments FF Recruit New Hire in Training, rate minus 10% first six months

New Manager






Worker Name Current **Manager Name** Proposed **Manager Name** Effective **Transfer Date**
 Mijail Orozco Arthur, Veldora V 22-Feb-2011

Additional Information**Attachments**

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

[View](#)

Approvers

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Arthur, Veldora	HR People	1	Approver		
Show	2	ER:Reviewer	Position Control Roles	2	Approver		
Show	3	ER:Director-Designee	Position Control Roles	3	Approver		
Show	4	ER:City Manager-Designee	Position Control Roles	4	Approver		
Show	5	CMIA_APPROVER	FND Users	5	Approver		

[Add Adhoc Approver](#)

Comments to Approver

FF Recruit New Hire in Training, rate minus 10% first six months, eff 2-22-2011.
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Attachments

Search

Please enter your search criteria and select the "Go" button to see the result. Note that the search is case insensitive.

[▶ Show More Search Options](#)

Add Attachments									
File Name	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
NEW RECRUIT FF CLASS CITY MANAGER APPROVAL TO HIRE.pdf	File	City Manager Approval To Hire and Approved RTF.	Miscellaneous	WDOWNER	04-Feb-2011	One-Time			
NEW RECRUIT FF CLASS READY TO HIRE EMAIL FROM REVECA.pdf	File	Ready To Hire email.	Miscellaneous	WDOWNER	04-Feb-2011	One-Time			

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City of Miami
APPLICATION FOR EMPLOYMENT

Department of Employee Relations/444 SW 2nd Ave., Suite 129/Miami, Florida 33130
Employment Office (305) 416-2170/Job Hotline (305) 416-2050/Website: www.ci.miami.fl.us

- NOTES: (1) Complete all applicable areas in blue or black ink. Shaded areas enclosed by bold lines are for office use only.
(2) Under Florida law, employment applications are open for public inspection.
(3) False statements may cause rejection of the application or if employed, termination of employment.
(4) Application must be completed and signed on back page or it will be rejected.

THIS BOX FOR OFFICE USE ONLY:

Application #:

2009000592

TH

IDENTIFICATION

Social Security No:		Job Code/Position Applied For:	
		(5305) Firefighter	
First Name:	Middle Init.:	Last Name:	Former Surname (If Applicable):
Miguel	A	Orozco	
Home Phone:		Business Phone:	
() ()		() ()	
Emergency Name/Contact:			
Melvin Orozco			
com			

PERSONAL DATA

Are you a citizen of the U.S.A.? ☒ YES ☐ NO Some City jobs require citizenship.
If "NO" do you have current authorization to work in the United States? ☐ YES ☐ NO Type _____ If you are not a U.S. citizen, a copy of your authorization to work issued by the U.S. Immigration & Naturalization Service must be submitted prior to appointment.

* Driver's License data is only required for jobs that require the operation of a motor vehicle.

Date of Birth:	* Driver License Number:	* Year of Expiration:	* State:	* Type of License:
03/25/1986		2012	FL	E
mo. day year				

Are you presently employed by the City of Miami? ☐ YES ☒ NO Have you ever worked for the City of Miami? ☐ YES ☒ NO
If yes, please state:

Last date of employment: _____ Last department employed: _____

Do you have any relative(s), either by blood or by marriage who is/are employed by the City of Miami? ☐ YES ☒ NO
Relatives include: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother or half sister.

Name:	Relation to You:	Department Employed:

LAW ENFORCEMENT FLAG/PUBLIC RECORDS

Florida Statute 119.07 provides certain exemptions from public inspection of records for active and former law enforcement personnel; correctional and correctional probation officers; certified firefighters; Justices of Supreme Court, district court of appeal judges and county court judges; current or former state attorneys, assistant state attorneys, statewide prosecutors or assistant statewide attorneys; code inspectors and code enforcement officers. Do you, your spouse or parent(s) fall into one of the aforementioned categories?

☐ YES ☒ NO

OFFICE USE:

Code:

CONVICTION

Have you ever been convicted of a crime? ☐ YES ☒ NO A conviction does not automatically disqualify you from employment with the City of Miami. The nature of the offense, how long ago it occurred, relationship to this job, etc., are taken into consideration.

NATURE OF OFFENSE(S)

NAME & LOCATION OF COURT

DATE OF CONVICTION(S)

2009 FEB -2 PM 8:15

DHR-EMPLOYMENT OFFICE

CMIA Plus Items SS: Review

Employee Name **Mijail Orozco**
Organization Email Address

Employee Number **40292**
Business Group **City of Miami**

Review your changes and, if needed, attach supporting documents.

 Indicates Changed Items.

Extra Information Type

CMIA Plus Items

Proposed

Effective Date **22-Aug-2011**

Change Type **New**

Earning Name **Paramedic Cert Flat**

Additional Information

Attachments

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

[View](#)

Approvers

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Duren, Reginald	HR People	1	Approver		

[Add Adhoc Approver](#)

Comments to Approver

Supplemental Pay: Paramedic Supplemental flat per CBA.

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7-16-11
1:07 PM



Effective Date: 22-AUG-2011
Employee Name: Orozco, Mijail A.
Job: 5305.Fire Fighter 96
Hrs.Classified
Department: 18 - Fire Department
Assignment Change Reason: Salary Change from Recruit Per Contract
Salary Change Reason: Grade / Step Progression
Employee Number: 40292
Employee Group: IAFF (Fire) Bargaining Unit
Assignment Status: Active Assignment

PAF Committed -22-AUG-2011-Retro;Sal Inc (11.11%);Rate:17.5005 to 17.5005; Transfer for Orozco, Mijail (proposed by Downer, Wilma)

⊗ Indicates Changed Items.

Assignment

	Current	Proposed
Assignment Status	Active Assignment	Active Assignment
Department	184010 - Fire Rescue-Fighting	184010 - Fire Rescue-Fighting
Job	5305.Fire Fighter 96 Hrs.Classified	5305.Fire Fighter 96 Hrs.Classified
LOC Worker is a Manager		
Position Name	3973.Fire Fighter 96 Hrs.5305.Classified.184010	3973.Fire Fighter 96 Hrs.5305.Classified.184010
Grade Ladder	F Schedule	F Schedule
Grade Name	02.F	02.F
Step	1	1
Grade/Step Change Reason	Change in Sched Hrs, Job code & Salary Sworn Fire	
Ceiling Change Comments	Transfer 80 to 96 hrs, effective 6/19/2011.	City Manager approved on 9-7-11, Compensation to full Step 1 rate, effective 8-22-11.
Employee Benefits Group	Fire Union	Fire Union
Salary Basis	Probationary	Probationary
Salary/Evaluation Review Period		
Salary/Evaluation Frequency		
Work Hours	48	48
Liaison	Arthur, Veldora V	Arthur, Veldora V
Bargaining Unit	IAFF	IAFF
Union Member	N	N
Probation Period	1	1
Probation Unit	Y	Y
Probation End Date	2012/02/22 00:00:00	2012/02/22 00:00:00
Check Location Code		

✓
S.O.C. P.P.S.
9-11-11
Retire 8/20/12
#168

Location

	Current	Proposed
Location	184010 - Fire Rescue-Emergency Response	184010 - Fire Rescue-Emergency Response
Country	United States	United States



Effective Date:	22-AUG-2011	
Employee Name:	Orozco, Mijail A.	Employee Number: 40292
Job:	5305.Fire Fighter 96	Employee Group: IAFF (Fire)
	Hrs.Classified	Bargaining Unit
Department:	18 - Fire Department	
Assignment	Salary Change from Recruit	Assignment Status: Active Assignment
Change Reason:	Per Contract	
Salary Change	Grade / Step Progression	
Reason:		

					is currently frozen. Additionally, the change reason "Salary Change from Recruit per Contract" is specifically used for FOP. Therefore, this PAF is being returned for correction and/or deletion. -TJ
4	14-SEP-11	RESUBMIT	Downer, Wilma E	WDOWNER	Approved by City Manager, Compensation to full Step 1 rate, effective 8-22-11.
5	14-SEP-11	APPROVED	Duren, Reginald KING	RDUREN	
6	15-SEP-11	APPROVED	ER:Reviewer	MWALTON	mw
7	15-SEP-11	APPROVED	ER:Director-Designee	RIMARTINEZ	Approved for H.R. Director, Ricardo Martinez
8	15-SEP-11	APPROVED	ER:City Manager-Designee	BEVERLYPRUITT	
9	16-SEP-11	APPROVED		CMIA_APPROVER	

Transfer: Review

Effective Date 22-Aug-2011

Employee Name **Mijail Orozco**

Organization Email Address

Employee Number **40292**Department **184010 - Fire Rescue-Fighting**Manager **Veldora Arthur**Job **5305.Fire Fighter 96
Hrs.Classified**

Review your changes and, if needed, attach supporting documents.

⊙ Indicates Changed Items.

Assignment

	Current	Proposed
Department	184010 - Fire Rescue-Fighting	184010 - Fire Rescue-Fighting
Job	5305.Fire Fighter 96 Hrs.Classified	5305.Fire Fighter 96 Hrs.Classified
Position Name	3973.Fire Fighter 96 Hrs.5305.Classified.184010	3973.Fire Fighter 96 Hrs.5305.Classified.184010
Grade Ladder	F Schedule	F Schedule
Grade Name	02.F	02.F
Step	1	1
Grade/Step Change Reason	Change in Sched Hrs, Job code & Salary Sworn Fire	⊙
Employee Benefits Group	Fire Union	Fire Union
Assignment Status	Active Assignment	Active Assignment
Work Hours	48	48
Home Worker	No	No
Liaison	Arthur, Veldora V	Arthur, Veldora V
Bargaining Unit	IAFF	IAFF
Union Member	No	No
Probation Period	1	1
Probation Unit	Year	Year
Probation End Date	22-Feb-2012	22-Feb-2012

Location

	Current	Proposed
Home Worker	No	No
Location	184010 - Fire Rescue-Emergency Response	184010 - Fire Rescue-Emergency Response
Country	United States	United States

Work Schedule

	Current	Proposed
Timecard Required	No	No
Work Hours	48	48
Frequency	Week	Week
Normal Start Time	08:00	08:00
Normal End Time	17:00	17:00
PAF Comments	Transfer 80 to 96 hrs, effective 6/19/2011.	City Manager approved on 9-7-11, Compensation to full Step 1 rate, effective 8-22-

11. ●	
Assignment Category	Probationary
Pay Rate	11. ●
Current	Proposed
Salary Increase Per City Attorney	1.75000 USD ●
Pay Rate	15.75050 USD
Pay Rate (Annual Equivalent)	39,313.24800 USD
Salary Effective Date	22-Aug-2011 ●
Comments	Approved by City Manager, Compensation to full Step 1 rate, effective 8-22-11. ●

Additional Information

Attachments

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

[View](#)

Approvers

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Duren, Reginald	HR People	1	Approver		
Show	2	ER:Reviewer	Position Control Roles	2	Approver		
Show	3	ER:Director-Designee	Position Control Roles	3	Approver		
Show	4	ER:City Manager-Designee	Position Control Roles	4	Approver		
Show	5	CMIA_APPROVER	FND Users	5	Approver		

[Add Adhoc Approver](#)

Comments to Approver

Approved by City Manager, Compensation to full Step 1 rate, effective 8-22-11.

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Attachments

Search

Please enter your search criteria and select the "Go" button to see the result. Note that the search is case insensitive.

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File Name	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
REDLINE MEMO FIREFIGHTER RECRUIT CLASS TO STEP 1.pdf	File	City Manager approved on 9-7-11, Compensation to full Step 1 rate, effective 8-22-11.	Miscellaneous	WDOWNER	14-Sep-2011	One-Time			

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Transfer: Review

Effective Date 22-Aug-2011

Employee Name **Mijail Orozco**

Organization Email Address

Employee Number **40292**Department **184010 - Fire Rescue-Fighting**Manager **Veldora Arthur**Job **5305.Fire Fighter 96 Hrs.Classified**

Review your changes and, if needed, attach supporting documents.

● Indicates Changed Items.

Assignment

	Current	Proposed
Department	184010 - Fire Rescue-Fighting	184010 - Fire Rescue-Fighting
Job	5305.Fire Fighter 96 Hrs.Classified	5305.Fire Fighter 96 Hrs.Classified
Position Name	3973.Fire Fighter 96 Hrs.5305.Classified.184010	3973.Fire Fighter 96 Hrs.5305.Classified.184010
Grade Ladder	F Schedule	F Schedule
Grade Name	02.F	02.F
Step	1	2 ●
Grade/Step Change Reason	Change in Sched Hrs, Job code & Salary Sworn Fire	Salary Change from Recruit Per Contract ●
Employee Benefits Group	Fire Union	Fire Union
Assignment Status	Active Assignment	Active Assignment
Work Hours	48	48
Home Worker	No	No
Liaison	Arthur, Veldora V	Arthur, Veldora V
Bargaining Unit	IAFF	IAFF
Union Member	No	No
Probation Period	1	1
Probation Unit	Year	Year
Probation End Date	22-Feb-2012	22-Feb-2012

Location

	Current	Proposed
Home Worker	No	No
Location	184010 - Fire Rescue-Emergency Response	184010 - Fire Rescue-Emergency Response
Country	United States	United States

Work Schedule

	Current	Proposed
Timecard Required	No	No
Work Hours	48	48
Frequency	Week	Week
Normal Start Time	08:00	08:00
Normal End Time	17:00	17:00
PAF Comments	Transfer 80 to 96 hrs, effective 6/19/2011.	Change from Recruit Per contract ●

*Submitted
8/17/11*

Assignment Category	Probationary	Probationary
Pay Rate		
	Current	Proposed
Grade / Step Progression		2.19000 USD
Pay Rate	15.75050 USD	17.93810 USD
Pay Rate (Annual Equivalent)	39,313.24800 USD	44,773.49760 USD
Salary Effective Date		22-Aug-2011
Comments		Change from Recruit Per Contract






Additional Information

Attachments

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

None

Approvers

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Duren, Reginald	HR People	1	Approver		
Show	2	ER:Reviewer	Position Control Roles	2	Approver		
Show	3	ER:Director-Designee	Position Control Roles	3	Approver		
Show	4	ER:City Manager-Designee	Position Control Roles	4	Approver		
Show	5	CMIA_APPROVER	FND Users	5	Approver		

Add Adhoc Approver

Comments to Approver

Change from Recruit Per Contract.

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Effective Date: 15-AUG-2011
Employee Name: Orozco, Mijail A.
Job: 5305.Fire Fighter 96
Hrs.Classified
Department: 18 - Fire Department

Employee Number: 40292
Employee Group: IAFF (Fire)
Bargaining Unit

PAF Committed -15-AUG-2011- Change Extra Information for Orozco, Mijail (proposed by Valle, Ricardo)

⊗ Indicates Changed Items.

Plus Items

	Proposed
Effective Date	22-AUG-2011
Change Type	New
Earning Name	Paramedic Cert Flat
System Message	

P.P.S.
8-14-11

Action History

Num	Action Date	Action	Action Role	Action By	Details
1	18-AUG-11	SUBMIT	Valle, Ricardo J	RVALLE	Supplemental Pay: Paramedic Supplemental flat per CBA.
2	18-AUG-11	APPROVED	Duren, Reginald KING	RDUREN	

6-15-11
9:29 AM



Effective Date: 13-JUN-2011
Employee Name: Orozco, Mijail A.
Job: 5306.Fire Fighter 80
Hrs.Classified
Department: 18 - Fire Department

Employee Number: 40292
Employee Group: IAFF (Fire)
Bargaining Unit

PAF Committed -13-JUN-2011- Change Extra Information for Mijail Orozco (proposed by Valle, Ricardo)

● Indicates Changed Items.

Plus Items

Proposed	
Effective Date	01-MAY-2011
Change Type	New
Earning Name	Fire Incentive
System Message	

#100 Retro P.D. on
P.D.S. 6-5-11
Retro P.D. on
P.D.E. 7-2-11

Action History

Num	Action Date	Action	Action Role	Action By	Details
1	13-JUN-11	SUBMIT	Valle, Ricardo J	RVALLE	Education- Fire Incentive per Official Acceptance Notification FF Supplemental Compensation Program; \$50.00/month - AS Degree effective May 1, 2011. City Payroll, please calculate retroactive pay.
2	15-JUN-11	APPROVED	Duren, Reginald KING	RDUREN	



JEFF ATWATER
CHIEF FINANCIAL OFFICER
STATE FIRE MARSHAL
STATE OF FLORIDA

Received 6/10/11 JE

**OFFICIAL ACCEPTANCE NOTIFICATION
FIREFIGHTERS SUPPLEMENTAL COMPENSATION PROGRAM**

DATE: April 28, 2011
TO: CHIEF MAURICE L. KEMP
CITY OF MIAMI FIRE RESCUE
1151 N.W. 7TH STREET
MIAMI FL 33136

FROM: Bureau of Fire Standards and Training
SUBJECT: Official Acceptance Notification

Dear Chief MAURICE L. KEMP:

MIJAIL A OROZCO, Social Security Number **591560222**, has met the eligibility requirements for entry into the Firefighters Supplemental Compensation Program. Effective **May 1, 2011**, this firefighter will receive Supplemental Compensation for qualifying under the requirements of Section 633.382, Florida Statutes and Rule 69A-37.085 for possession of an Associates degree.

Firefighter **MIJAIL A OROZCO** will receive **\$50.00** a month, until such time as he may become ineligible in accordance with Rule 69A-37.087. Please insure that the referenced firefighter's name, and the amount of Supplemental Compensation paid, appears on your Quarterly Report.

If any further information is needed, please do not hesitate to contact us.

Sincerely,

Nancy Davis
Nancy Davis
Administrative Assistant II

nd

c: MIJAIL A OROZCO

Transfer: Review

Effective Date 19-Jun-2011

Employee Name **Mijail Orozco**
 Organization Email Address
 Manager **Veldora Arthur**

Employee Number **40292**
 Department **184010 - Fire Rescue-Fighting**
 Job **5306.Fire Fighter 80 Hrs.Classified**

Review your changes and, if needed, attach supporting documents.

Ⓢ Indicates Changed Items.

Assignment

Current	Proposed
Department 184010 - Fire Rescue-Fighting	184010 - Fire Rescue-Fighting
Job 5306.Fire Fighter 80 Hrs.Classified	5305.Fire Fighter 96 Hrs.Classified Ⓢ
Position Name 10020.Fire Fighter 80 Hrs.5306.Classified.184010	3973.Fire Fighter 96 Hrs.5305.Classified.184010 Ⓢ
Grade Ladder F Schedule	F Schedule
Grade Name 01.F	02.F Ⓢ
Step 1	1
Grade/Step Change Reason	Change in Sched Hrs, Job code & Salary Sworn Fire Ⓢ
Employee Benefits Group Fire Union	Fire Union
Assignment Status Active Assignment	Active Assignment
Work Hours 40	48 Ⓢ
Home Worker No	No
Liaison Arthur, Veldora V	Arthur, Veldora V
Bargaining Unit IAFF	IAFF
Union Member No	No
Probation Period 1	1
Probation Unit Year	Year
Probation End Date 22-Feb-2012	22-Feb-2012

Location

Current	Proposed
Home Worker No	No
Location 184010 - Fire Rescue-Emergency Response	184010 - Fire Rescue-Emergency Response
Country United States	United States

Work Schedule

Current	Proposed
Timecard Required No	No
Work Hours 40	48 Ⓢ
Frequency Week	Week
Normal Start Time 08:00	08:00
Normal End Time 17:00	17:00
PAF Comments	Transfer 80 to 96 hrs, effective 6/19/2011. Ⓢ
Assignment Category Probationary	Probationary

Pay Rate

Current	Proposed
Grade / Step Progression	-3.15000 USD Ⓢ
Pay Rate 18.90100 USD	15.75050 USD Ⓢ
Pay Rate (Annual Equivalent) 39,314.08000 USD	39,313.24800 USD Ⓢ
Salary Effective Date	19-Jun-2011 Ⓢ
Comments	Transfer 80 to 96 hrs, effective 6/19/2011. Ⓢ

Additional Information

Attachments

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

View

Approvers

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Duren, Reginald	HR People	1	Approver		
Show	2	ER:Reviewer	Position Control Roles	2	Approver		
Show	3	ER:Director-Designee	Position Control Roles	3	Approver		
Show	4	ER:City Manager-Designee	Position Control Roles	4	Approver		

Show 5

CMIA_APPROVER

FND Users

5

Approver



Add Adhoc Approver

Comments to Approver

Transfer 80 to 96 hrs, per official notice #2011000447, effective 6/19/2011. Rate is minus 10% of step 1 (\$17.5005). F.F. is still within the first 6 month of hire.
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CMIA HR Liaison

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Name

[▶ Show More Search Options](#)

File Name	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
Mijail Orozco 0447.mht	File	Transfer 80 to 96 hrs, per official notice #2011000447, effective 6/19/2011. Rate is minus 10% of step 1 (\$17.5005). F.F. is still within the first 6 month of hire.	Miscellaneous	RVALLE	27-Jun-2011	One-Time			

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OFFICIAL NOTICE # 2011000447



Subject ERD PERSONNEL ACTION; OROZCO, MIJAIL(1523)

Category Assignment

Date 6/17/2011 Duration 120

Status Current

Attention ALL PERSONNEL

DATE ENTERED: 6/17/11

ACTION: ASSIGNMENT

NAME: OROZCO, MIJAIL BADGE: 1523

40292
Position #
10020 → 3973

PAYROLL EFFECTIVE DATE: 6/19/11

START PAY: N/A

STOP PAY: N/A

HOURS: 80 TO 96

CURRENT ASSIGNMENT; TC TRANSFER TO: D3BU

TRANSFER DATE: 6/17/11 TRANSFER TIME: END OF SHIFT

REPORTING DATE: 6/21/11; REPORTING TIME: 0730 HRS

REPORTING PLACE: STA 7; R DAY: TBD BY DC

REMARKS: WORK 8 HOURS ON 6/20/11

Initiator GARCIA, JAIME

3-2-11
1:05 PM



Effective Date: 02-MAR-2011
Employee Name: Orozco, Mijail A.
Job: 5306.Fire Fighter 80
Hrs.Classified
Department: 18 - Fire Department

Employee Number: 40292
Employee Group: IAFF (Fire)
Bargaining Unit

PAF Committed -02-MAR-2011- Change Extra Information for Mijail Orozco (proposed by Downer, Wilma)

⊗ Indicates Changed Items.

Plus Items

	Proposed
Effective Date	22-FEB-2011
Change Type	New
Earning Name	Fire Prevention Flat
System Message	
	Proposed
Effective Date	22-FEB-2011
Change Type	New
Earning Name	Revenue Incentive Flat
System Message	

Action History

Num	Action Date	Action	Action Role	Action By	Details
1	02-MAR-11	SUBMIT	Downer, Wilma E	WDOWNER	New FF Recruit Class - Plus Items added, effective 2-22-2011.
2	02-MAR-11	APPROVED	Arthur, Veldora V	VARTHUR	

Plus Items: Review

Employee Name **Mijail Orozco**
Organization Email Address

Employee Number **40292**
Business Group **City of Miami**

Review your changes and, if needed, attach supporting documents.

⊗ Indicates Changed Items.

Extra Information Type

CMIA Plus Items

Proposed

Effective Date **22-Feb-2011**

Change Type **New**

Earning Name **Revenue Incentive Flat**

Proposed

Effective Date **22-Feb-2011**

Change Type **New**

Earning Name **Fire Prevention Flat**


Additional Information

Attachments

To help approvers understand the request, you can attach supporting documents, images, or links to this action.

None

Approvers

Details	Line No	Approver	Approver Type	Order No	Category	Status	Delete
Show	1	Arthur, Veldora	HR People	1	Approver		

Add Adhoc Approver

Comments to Approver

New FF Recruit Class - Plus Items added, effective 2-22-2011.

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Effective Date: 22-FEB-2011
 Employee Name: Orozco, Mijail A.
 Job: 5306.Fire Fighter 80
 Hrs.Classified
 Department: 18 - Fire Department
 Assignment
 Change Reason:
 Salary Change: New Hire
 Reason:

Employee Number: 40292
 Employee Group: IAFF (Fire)
 Bargaining Unit
 Assignment Status: Active Assignment

PAF Committed -22-FEB-2011-Appointment;Rate:21.0011 to 21.0011; Hire or Placement for Orozco, Mijail A.
 (proposed by Downer, Wilma)

● Indicates Changed Items.

Assignment

Proposed

Liaison

Proposed

Pay Rate

Proposed

Action History

Num	Action Date	Action	Action Role	Action By	Details
1	04-FEB-11	SUBMIT	Downer, Wilma E	WDOWNER	FF Recruit New Hire in Training, rate minus 10% first six months, eff 2-22-2011.
2	05-FEB-11	APPROVED	Arthur, Veldora V	VARTHUR	
3	09-FEB-11	RESUBMIT	ER:Reviewer	MWALTON	
4	13-FEB-11	APPROVED	ER:Director-Designee	GANDERSON	Approved for ER Director- Greg Anderson
5	14-FEB-11	APPROVED	ER:City Manager-Designee	LSPRING	
6	14-FEB-11	APPROVED		CMIA_APPROVER	